



MEMBER MANAGEMENT COMMITTEE

Meeting to be held in Leeds Civic Hall on
Wednesday, 16th December, 2009
at 4.30 pm

MEMBERSHIP

Councillors

J Dowson
P Gruen
T Hanley
E Nash

S Bentley (Chair)
J Matthews

G Latty
J Procter

T Leadley

D Blackburn

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATIONS OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p>MINUTES</p> <p>To approve as a correct record the minutes of the meeting held on 13th October 2009.</p>	1 - 4
6	Burmantofts and Richmond Hill; City and Hunslet; Garforth and Swillington; Middleton Park; Temple Newsam;		<p>AIRE VALLEY LEEDS REGENERATION BOARD</p> <p>To consider the report of the Head of Regeneration, East Projects Office informing members of a proposed review of membership of the Aire Valley Leeds Regeneration Board and to seek nominations of Elected Members to the Board.</p>	5 - 14
7			<p>CIVIC FOSTERING PANEL</p> <p>To consider the report of the Chief Officer for Young People's Social Care seeking appointments to the recently formed Civic Fostering Panel.</p>	15 - 18
8			<p>COUNCIL DIARY - FEEDBACK FOLLOWING CONSULTATION WITH MEMBERS</p> <p>To consider the report of the Chief Democratic Services Officer informing Members of the responses to a second questionnaire which was recently circulated amongst Councillors regarding plans to redesign the Council Diary.</p>	19 - 22

Item No	Ward	Item Not Open		Page No
9			<p>COMPULSORY TRAINING FOR MEMBERS OF STANDARDS COMMITTEE</p> <p>To consider the report of the Assistant Chief Executive(Corporate Governance)proposing an amended training plan which details the training which should be undertaken by Members of the Standards Committee and seeking views of Member Management Committee as to whether Members of the Standards Committee should sit as Members of the Assessment, Review or Hearings Sub-Committees unless and until they have completed the training relevant to the Sub-Committee in question.</p>	23 - 36
10			<p>REPORT PROVIDING AN UPDATE ON ICT MATTERS</p> <p>The Chief Officer (ICT) submitted a report providing a position statement on the ICT projects and services which will impact on elected members.</p>	37 - 42
11			<p>APPOINTMENTS TO OUTSIDE BODIES PROCEDURE RULES - PROPOSED AMENDMENTS</p> <p>To consider the report of the Chief Democratic Services Officer proposing a minor amendment to the Appointments to Outside Bodies Procedure Rules.</p>	43 - 48
12			<p>APPOINTMENTS TO OUTSIDE BODIES</p> <p>To consider the report of the Chief Democratic Services Officer providing an update on the current position regarding member appointments to Outside Bodies and seeking to confirm member nominations to remaining vacancies.</p>	49 - 62

MEMBER MANAGEMENT COMMITTEE

TUESDAY, 13TH OCTOBER, 2009

PRESENT: Councillor J Procter in the Chair

Councillors S Bentley, D Blackburn,
P Gruen, T Hanley, G Latty, T Leadley,
J Matthews and E Nash

17 Minutes

RESOLVED – That the minutes of the meetings held on 1st June and 15th July be approved as a correct record.

18 Matters Arising

(a) Consultation of Members on Proposed Appointments

RESOLVED - That a report be brought to the next meeting of this Committee on the current rule whereby all members of the Committee are individually consulted on certain proposed appointments to outside bodies and on the potential for the amendment of that rule to identify a lesser number of members to be consulted.

(b) Local Government Pension Scheme - Council Membership

RESOLVED - That a training session on the provisions of the Scheme as they apply to Members be arranged to be held and to be available to all Members on the day of the first business meeting of Council in each municipal year.

19 ALMO Area Panels - Council Member Nominations

The Head of Strategic Landlord submitted a report informing Member Management Committee of a change in the procedure to allow the nomination to Area Panels of local ward members who are also ALMO Board members.

RESOLVED –

a) That the change to the procedures be noted.

b) That the Director of Environment and Neighbourhoods bring a further report to this Committee reviewing and evaluating the current role of the ALMO Panels.

20 Members Casework Management Solution

The Chief Democratic Services Officer and the Chief Officer (ICT) submitted a joint report providing an update on the progress of the project to deliver a casework management solution to Members. A demonstration of the solution was given at the meeting.

RESOLVED - That, subject to the minor comments now made with respect to functionality, progress on the casework management solution to date and the intention to continue its development following introduction be noted.

21 Update on ICT Matters

The Chief Officer (ICT) submitted a report providing a position statement on the ICT projects and services which will impact on elected members.

RESOLVED –

a) That the content of the report be noted.

b) That the co-operation required of Members in relation to the move to Microsoft Outlook, Exchange and Sharepoint under the Implementing the Collaboration Environment project be noted and that liaison be undertaken with Group Office staff to ensure that all Members laptops and PCs are available for upgrading

c) That, with reference to minute 5(b) of the meeting held on 1st June 2009, a detailed report be brought to the next meeting of this Committee with regard to the responsibilities and safeguards associated with ICT officers who have access to Members' email accounts and applications.

22 Approved Conference List

Further to minute 10 of the meeting held on 10th June 2009 the Chief Democratic Services Officer submitted a report presenting the updated List of Approved Conferences and seeking views on the content and the continued validity of the list.

RESOLVED – That an exercise be undertaken to recast the list in terms of those conferences which Directors would recommend for Member attendance, which of those recommended conferences are attended by officers and proposals for a more proactive approach towards appropriate Member attendance; all to be the subject of a report back to this Committee.

23 Member Development

The Chief Democratic Services Officer submitted a report providing Members with an update on training and development issues relating to elected Members. The report contained details of upcoming learning opportunities

and a summary of learning and development and conference activity undertaken by Members this municipal year to date.

Discussion was held on the proposal to change the current structuring and content of the Council Diary.

RESOLVED –

a) That the contents of the report and the attendance summary at appendix 1 be noted.

b) That the questionnaire previously circulated to all Members with regard to changed arrangements for the Council Diary be re-circulated and that Group Office support be utilised to ensure a representative response rate prior to reconsideration of the proposals referred to in the report.

c) That the Chief Democratic Services Officer be requested to investigate the application of the rules which are applied to secure the most economic cost of attendance at conferences.

24 Local Codes and Protocols

The Assistant Chief Executive (Corporate Governance) submitted a report providing information on the local codes and protocols contained in Part 5 of the Council's Constitution. In particular providing details of current responsibility for approving each local code and protocol, making Members aware of any changes to the codes and protocols and training for Members on the codes and protocols.

RESOLVED –

a) That the assistant Chief Executive (Corporate Governance) be requested to address the various concerns expressed by members at this meeting

b) That the Chief Democratic Services Officer provide members of this Committee with up to date information with regard to legal support for members subject to Standards complaints.

c) That Members of this Committee should undertake a review of Local Codes and Protocols for the purpose of ensuring that a representative Members perspective be fed into this formal review process.

25 Compulsory Training for Members of Standards Committee

The Assistant Chief Executive(Corporate Governance) submitted a report proposing the introduction of compulsory training for Members of the Standards Committee.

RESOLVED –

Draft minutes to be approved at the meeting
to be held on Wednesday 16th December 2009.

- a) That the schedule attached to the report be amended in accordance with the comments now made.
- b) That the assistance of Whips be sought to ensure that Members undertake necessary training but that the disbarment of any Member from undertaking duties associated with their appointment to a Committee shall be the prerogative of Whips.
- c) That the Standards Committee be requested to defer their consideration of these matters pending the further consideration of this Committee.

26 North West (Inner) Area Committee - Local Authority Appointments to Outside Bodies

The Chief Democratic Services Officer submitted a report on recommendations made of the North West (Inner) Area Committee in relation to appointments to three outside bodies.

RESOLVED – That the proposed changes of representation in respect of Bethel Elderly Day Centre Management Committee, Burley Lodge – Committee of Management and Caring Together in Woodhouse and Little London Management Committee, as proposed by the Area Committee, be approved.

27 Local Authority Appointments to Outside Bodies

The Chief Democratic Services Officer submitted a report providing an update on the current position regarding member appointments.

RESOLVED – That the report be noted.



Originator: Alan Taylor

Tel: 0113 214 9005

Report of the Head of Regeneration, East Projects Office

Member Management Committee

Date: 16 December 2009

Subject: AIRE VALLEY LEEDS REGENERATION BOARD

Electoral Wards Affected:

Burmantofts & Richmond Hill
Temple Newsam
Garforth & Swillington
City & Hunslet
Middleton Park

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Executive Summary

The Aire Valley Leeds regeneration area has the potential to create 27,000 jobs, significant housing and other development over the next 10 -15 years and is one of the Council's top priorities. Regeneration activity is overseen by a Board comprising Elected Members and representatives of a range of partnership organizations. Due to recent personnel changes and a revised focus to the regeneration programme for the area, there is a need to review membership of the Board to ensure that all relevant interests are represented and the Board can play an effective role going forward.

Representation was discussed at the Aire Valley Leeds Regeneration Board meeting in August. The board concluded that it is appropriate that each of the affected wards should have the opportunity to be represented. Representation on this Board is a matter for the Member Management Committee.

1.0 Purpose Of This Report

- 1.1 To inform the Committee of a proposed review of membership of the Aire Valley Leeds Regeneration Board and to seek nominations of Elected Members to the Board.

2.0 Background Information

- 2.1 Aire Valley Leeds is one of the most significant areas of investment opportunity in the region, and its regeneration, development and improvement is one of the Council's top priorities. Along with an existing business base of 400 companies employing 15,000 people, the area contains 400 hectares of development land with the potential to accommodate up to 27,000 jobs, around 7,000 new homes and

associated facilities over the next 10 – 15 years. The East Leeds Link Road (opened February 2009) is a major catalyst to regeneration of the area, providing access to several large sites and a new gateway to the city, although further investment in infrastructure and facilities is required for the area to achieve its full potential. Significant progress is being made in relation to joint working with private developers and discussions with Government regarding new funding opportunities for future development.

- 2.2 A comprehensive regeneration programme in the area funded by the Government's Single Regeneration Budget (SRB) between 2000 -2008 resulted in a wide range of improvements and initiatives, and the Council, Homes & Communities Agency, Yorkshire Forward and private landowners are now working jointly to secure further major infrastructure improvements and early delivery of new development. Whilst the focus remains on development for employment uses, the potential for significant housing has more recently been recognized; opportunities for sustainability (in construction, transport and energy) have also become a more prominent theme underlying the formulation of future proposals.
- 2.3 At the start of the SRB programme, a strategic board was established to oversee and guide regeneration activity in the area, with membership including Elected Members, Yorkshire Forward, key landowners and a local business representative. Over time, membership has undergone a number of changes and a revision/relaunch of the Aire Valley Leeds Regeneration Board was agreed by Executive Board in January 2005.
- 2.3 Elected Members currently on the Board are:-
- Cll.r A. Carter (Chair) – Executive Member for Development and Regeneration
 - Cllr. L. Carter – Executive Member for Neighbourhoods and Housing
 - Cllr. D. Hollingsworth – Ward Member, Burmantofts & Richmond Hill
 - Cllr. G. Driver – Ward Member, Middleton Park
 - Cllr. D. Coupar – Ward Member, Middleton Park
 - Cllr. S. Andrew – as Chair of Transport & Access Sub-Group (however this group has not met for some 2 years and it is not currently proposed to re-establish it – see below).
- 2.4 A full list of current Board members is contained in Appendix 1.
- 2.5 Appendix 2 is a plan showing the AVL regeneration boundary and adjoining wards. The majority of the regeneration area lies within Burmantofts & Richmond Hill Ward (north of the river) and City & Hunslet Ward (south of the river), with small parts within Temple Newsham and Middleton Park Wards.
- 2.6 During the SRB programme, the Board established a number of sub-groups – Marketing & Communications, Investors Forum, Employment & Training, and Transport & Access. The first two groups meet regularly and are functioning effectively; the last two have not met for a considerable time. A new Employment & Training Forum is being established to replace the previous sub-group, whilst a separate Transport Group is not currently considered necessary, with issues being adequately covered by the Investors Forum.

3.0 Main Issues

- 3.1 To date, the Aire Valley Leeds Regeneration Board has been effective in providing strategic guidance and involving representatives of key stakeholders. With the end

of the SRB programme, a number of personnel changes in partner organisations and the revised focus of work as outlined above, it is essential that all relevant organizations are represented and that the potentially wider impact of the programme on surrounding areas is recognized.

3.2 A proposal to review Board membership was considered by the Board at its meeting held on 5 August 2009. The Board concluded that it is appropriate that each of the wards should have an equitable representation on the board for the future. The Aire Valley Leeds regeneration area includes significant areas of five wards, Burmantofts & Richmond Hill, Temple Newsam, Garforth & Swillington, City & Hunslet and Middleton Park. The Board also wanted to ensure that there was equitable representation from all affected Wards.

3.3 It is proposed therefore to amend the Member representation to the board as follows:

Currently	Proposed
Executive Member (Development and Regeneration)	Executive Member (Development and Regeneration)
Executive Member (Neighbourhoods and Housing)	Executive Member (Neighbourhoods and Housing)
Burmantofts and Richmond Hill x1	Burmantofts and Richmond Hill x1
Labour Group representative x2	Middleton Park x1
	City and Hunslet x1
	Temple Newsam x1
	Garforth and Swillington x1

3.4 This change will see the council’s representation on the board rise from five members to seven.

3.5 The Board also agreed to representation from the Homes & Communities Agency and the local business community, neither of which are currently on the Board. Whilst it is important for the Board to be of manageable size, it is accepted that numbers will have to increase for it to be representative and inclusive.

4. Implications For Council Policy And Governance

4.1 The Appointments to Outside Bodies Procedure Rules state that where a request to make an appointment is received then determination of this will be based on one or more of the following criteria being met:

- the proposed appointment is a statutory requirement;
- the proposed appointment would be consistent with the Council’s policy or strategic objectives; and/or
- the proposed appointment would add value to the Council’s activities.

4.2 Where an organisation is deemed to have met one or more of these criteria, Members are requested to allocate it to one of the following categories:

- Strategic and Key Partnerships – participation contributes to the Council’s strategic objectives and community leadership role

- Community and Local Engagement – not necessary to fulfil strategic or key partnership role but, nonetheless, beneficial in terms of leading, engaging and supporting the community from an area or ward perspective.

4.3 Member Management Committee have previously determined that the Aire Valley Leeds Regeneration Board should be designated as a Strategic and Key Partnership and therefore are the appointing body for this Board.

4.4 Member Management Committee have also determined that the Appointments to this Board should be reserved as follows;

- Executive Member (Development and Regeneration) or nominee
- Executive Member (Neighbourhoods and Housing) or nominee
- Local Ward Member x1
- Labour Group Nominees x2

5. Legal And Resource Implications

5.1 The Board has set a forward programme of quarterly meeting dates up to September 2010.

6. Conclusions

6.1 It is necessary to review membership of the current Board to ensure it can play an effective role in the future regeneration and development of the area, with all affected interests and relevant stakeholders represented. Member representation needs to be considered by the Member Management Committee. It is intended to report back on this issue to the Aire Valley Board at their next meeting on 28 January 2010.

7. Recommendations

7.1 That the Member Management Committee make nominations to the Aire Valley Leeds Regeneration Board in the light of the information contained in this report.

Background Papers

Appointments to Outside Bodies Procedure Rules



Aire Valley Leeds Regeneration Board

Membership

Cllr Andrew Carter (Chair) – Alternate Council Leader and Executive Member for Development

Cllr Les Carter – Executive Member for Neighbourhoods & Housing

Cllr Debra Coupar – Ward Member – Middleton Park

Cllr Geoff Driver – Ward Member – Middleton Park

Cllr David Hollingsworth – Ward Member – Burmantofts & Richmond Hill

Margaret Jackson - Government Office for Yorkshire & Humber

Martin Dean -Leeds Initiative

Steve Williamson - Renew

Mike Barton - Chair of Employment & Training Sub Group

Peter Beaumont – Chair AVL Investors Forum

Geoff Goodwill - Chair of Marketing & Communications Sub Group

Cllr Stuart Andrew - Chair of Transport & Access Sub Group

Carolyn Wright – Joseph Priestley College

Observer

Ian Hall Yorkshire Forward – recent replacement for Tracey Greig who was the YF programme manager for the Aire Valley SRB scheme

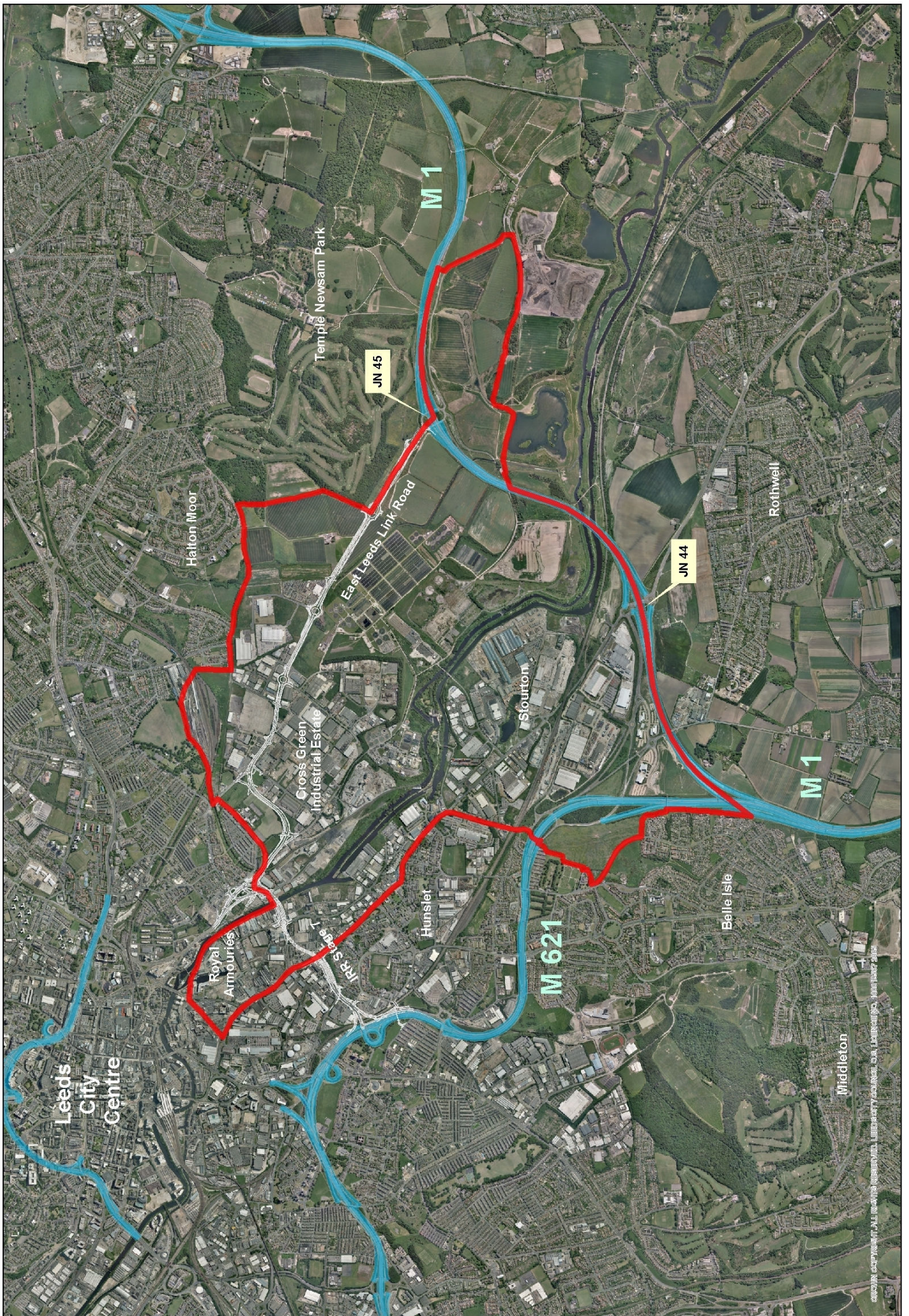
Notes

Mike Barton runs Real Time Training Group, a training business located in Hunslet

Peter Beaumont is Chief Executive of Keyland Developments which holds land in AVL

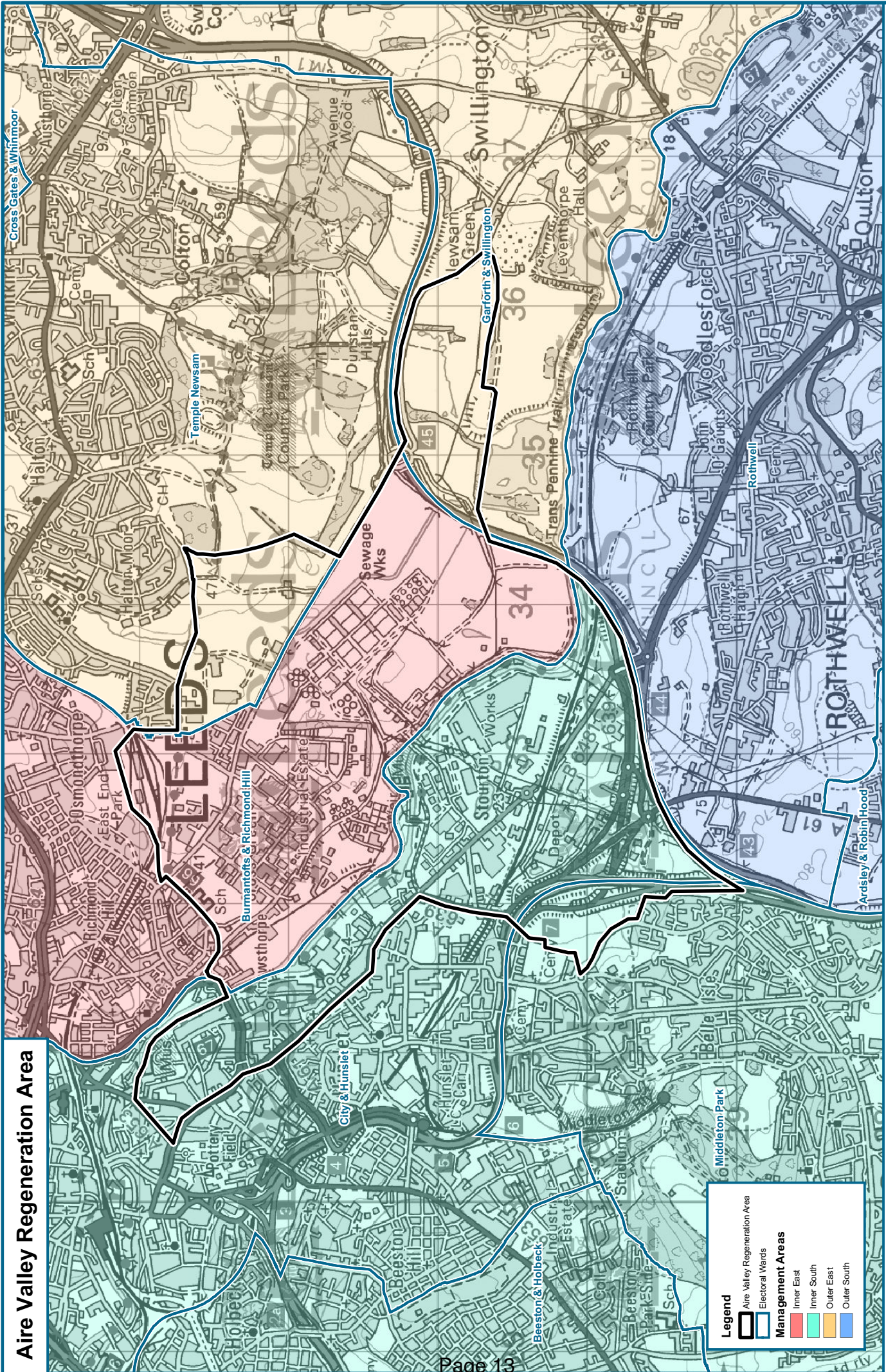
Geoff Goodwill is Development Director of Swayfields which holds land in AVL

Carolyn Wright – substitute for Peter Ryder, Leeds College of Technology who represented the FE college sector on the Board, but who has recently left.



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Aire Valley Regeneration Area



Legend

- Aire Valley Regeneration Area
- Electoral Wards
- Management Areas**
- Inner East
- Inner South
- Outer East
- Outer South



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Originator: Ros Cheetham
Head of Service
Tel:43365

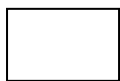
Report of the Chief officer for Children and Young people's social Care

Member Management Committee

Date: 16th December 2009

Subject: Civic Fostering Panel

Electoral Wards Affected:



Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Executive Summary

1.1 To seek Member Management Committee approval to designate the Civic Fostering Panel as a Strategic and Key Partnership and appoint members to that Panel. Also to seek councillor nominations for the current vacancies on the existing Fostering and Adoption panels.

2.0 Purpose Of This Report

2.1 To seek Member Management Committee approval to designate the Civic Fostering Panel as a Strategic and Key Partnership and appoint members to that Panel.

3.0 Background Information

3.1 Leeds currently has 3 Fostering Panels and 3 Adoption Panels. Due to the volume of work it has been necessary to establish a fourth Fostering Panel and this will become operational in the New Year, with a February start date.

3.2 Fostering and adoption panels are governed by legislation and regulations as well as internal procedures. The Adoption Panel has a requirement of 2 elected members for each panel and the Fostering Panel has a requirement of 1 elected member. Panel members may only sit on the panel they are appointed to and substitutions are not allowed.

3.3 Members will be aware there are vacancies for elected members on existing panels. There are vacancies on the Osmondthorpe Fostering Panel and the Dewsbury Road Fostering Panel. There are also vacancies on the Skeyrack Adoption Panel and the Leodis Adoption Panel. It should be noted that all the panels take business from all parts of the city and the names of the panels are either historical names or denote the location of the panel meeting.

4.0 Main Issues

4.1 Panel business requires members to read the papers before attending the meeting. Papers are relatively extensive, containing detailed information on children and families and may take approximately 1-3 hours to read. The length of the panel meetings vary but usually last between 2 -3 hours. A 75% attendance at panel over the year is a requirement of the protocol.

5.0 Implications For Council Policy And Governance

5.1 The Appointments to Outside Bodies Procedure Rules state that where a request to make an appointment is received then determination of this will be based on one or more of the following criteria being met:

- the proposed appointment is a statutory requirement;
- the proposed appointment would be consistent with the Council's policy or strategic objectives; and/or
- the proposed appointment would add value to the Council's activities.

5.2 Where an organisation is deemed to have met one or more of these criteria, Members are requested to allocate it to one of the following categories:

- Strategic and Key Partnerships – participation contributes to the Council's strategic objectives and community leadership role
- Community and Local Engagement – not necessary to fulfil strategic or key partnership role but, nonetheless, beneficial in terms of leading, engaging and supporting the community from an area or ward perspective.

5.3 The appointing body for Strategic and Key Partnerships is the Member Management Committee. The appointing body for Community and Local Engagement is the appropriate Area Committee.

5.4 Members are asked to consider whether appointments should be made to this body and to agree that such appointments would fall into the Strategic and Key Partnerships category.

5.5 Members are also asked to consider making an appointment to the newly formed Civic Fostering Panel.

6.0 Legal And Resource Implications

6.1 Fostering Regulations 2002 and the Adoption Agencies Regulations 2005 outline the requirements of the panels functions and membership. Regulation 24c states that in the case of a local authority fostering service, at least 1 elected member of the local authority is required. Regulation 3c of the Adoption Agencies Regulations states that in the case of a local Authority 1 member is required. The Adoption panels have always had 2 members sitting on each of the 3 panels.

7.0 **Recommendations**

- 7.1 That the Civic Fostering Panel be designated as a Strategic and Key Partnership and appoint a member to that Panel.
- 7.2 That consideration is given to nominating members to the vacant panels, namely 2 Fostering Panels and 2 Adoption Panels.

Background Papers

Appointments to Outside Procedure Rules

Fostering Agencies Regulations 2002

Adoption Agencies Regulations 2005

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Originator: D Hardy

Tel: 39 50279

Report of the Chief Democratic Services Officer

Member Management Committee

Date: 16 December 2009

Subject: The Council Diary

Electoral Wards Affected:

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Executive Summary

1. The aim of this report is update Members on the proposals regarding the Council Diary and the results of the second questionnaire recently circulated to Members regarding plans to changes its format.
2. Members are asked to note the report and agree the recommendations contained therein.

1.0 Purpose Of This Report

1.1 The purpose of this report is inform Members of the Member Management Committee of the responses to a second questionnaire which was recently circulated amongst Councillors regarding plans to redesign the Council Diary.

2.0 Background Information

2.1 At the meeting of the Member Management Committee on the 2nd of July 2009, it was decided that the Member Development Working Group should investigate ways to improve the content of the Council Diary and also look at speeding up its production.

2.2 The Member Development Working Group therefore met with the Head of Governance Services, the officer in charge of producing the diary, and discussed ways to reduce the time it takes to print the diary and other potential improvements.

2.3 Following these discussions it was agreed that a questionnaire would be sent to all Members asking them how useful they found the diary and also requesting their views on the proposals to move to a Handbook for Members.

2.4 The questionnaire also consulted Members on the plan to discontinue the pocket diary and also the proposal to dispense with the pre-populated calendar section and just offer a blank, off-the-shelf version.

2.5 Only 17 Members completed the survey and the results were reported to the Member Development Working Group. Their discussions became the basis of the report discussed at the meeting of the Member Management Committee on the 13th of October 2009.

2.6 At this meeting it was decided that, in order to ensure all Members had been duly consulted about the proposals, a second questionnaire be circulated and that the Group Offices be asked to assist in the collecting of returns. It was felt that this would hopefully lead to a higher rate of response.

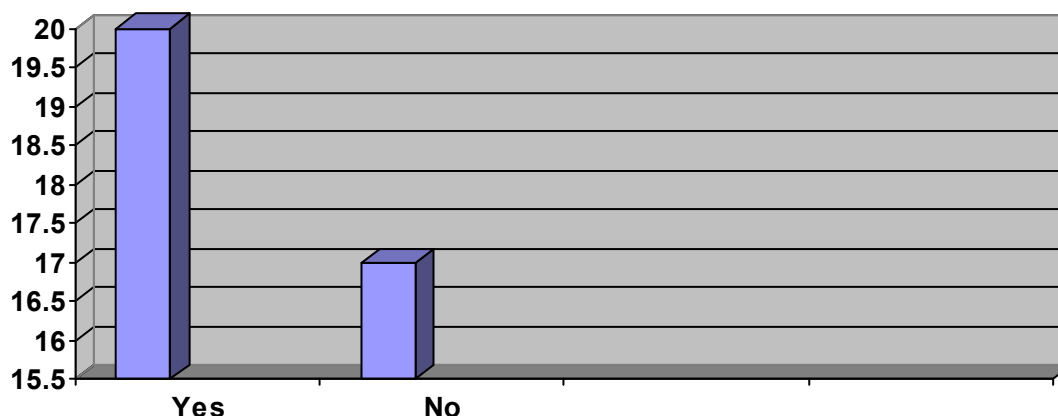
3.0 Questionnaire Results

3.1 The second question garnered 37 responses, over twice the number received in reply to the first questionnaire. The second questionnaire was much shorter with only two questions posed.

3.2 The first asked Members if they agreed with the plan to cease production the pocket sized version of the diary. Of the 37 Members who responded, 20 were in favour of discontinuing the pocket diary while 17 felt it should be retained.

Question 1 - The Member Development Working Group are planning to dispense with the pocket diary and only produce the filo-fax version in the future.

Do you agree with this proposal?



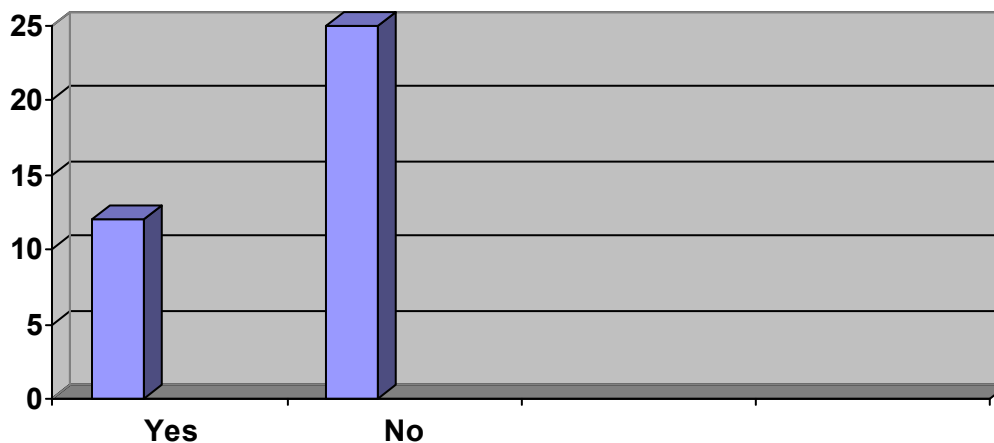
3.3 The second question asked Members if they wished to receive a blank calendar section which they could manually fill-in with just the dates that were important to them or if they or if they wanted the current pre-populated version to remain.

3.4 The reason for this proposal was that giving Members a blank, off the shelf calendar section would reduce the amount of time taken to produce the diary.

3.5 Of the 37 Members who responded to the survey, only twelve Members were in favour of a blank calendar section. The remaining 25 felt that the pre-populated version should be retained.

Question 2 - The Member Development Working Group are also planning to replace the current calendar section with a blank one that does not have the dates and times of meetings already printed on it. This new blank version would be available in a number of different styles such day to a page, week to view etc.

Do you agree with this proposal?



4.0 Implications For Council Policy And Governance

4.1 Councillors must have access to up to date and pertinent information regarding the authority, its' meetings and its' Councillors. The diary remains the best way to circulate this information in a useful format for Members.

4.2 Its transformation in to a Handbook for Members with a greater array of useful information should make it an even more indispensable resource in the future.

5.0 Legal And Resource Implications

5.1 There are no legal implications and the spending on the new format diary will be met within the existing resource allocated.

6.0 Conclusions

The results of the second questionnaire have not been discussed by the Member Development Working Group, however the low response suggests that few members wish to retain the pocket diary and that it could be discontinued.

The results also show that the plan to offer an off the shelf, blank calendar section is not acceptable to the majority of Members and therefore the current pre-populated version must remain, with the resulting delays in production.

7.0 Recommendations

7.1 The Member Management Committee is asked to;

- Endorse the report and agree to discontinuing the production of the pocket diary while still producing a calendar section which has been pre-populated with the dates of all Council Meetings.



Originator: Kate Sadler

Tel: 3951711

Report of the Assistant Chief Executive (Corporate Governance)

Member Management Committee

Date: 16th December 2009

Subject: Compulsory Training for Members of Standards Committee

Electoral Wards Affected:

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Executive Summary

1. At its meeting on 13th October 2009 Member Management Committee received a report recommending compulsory training for members of the Council's Standards Committee prior to their participation in the committee's functions in relation to the assessment, review, consideration and hearing of complaints made against Members under the Members' Code of Conduct.
2. The meeting made a number of observations in relation to the proposed training plan and requested that it be revised.
3. This report contains the revised training plan and seeks Member Management Committee's views in relation to whether the proposed training should be imposed as compulsory upon members of Standards Committee.
4. This report also provides details of the training undertaken to date by the current members of the Standards Committee.

1.0 Purpose Of This Report

- 1.1 This report proposes an amended training plan which details the training which should be undertaken by Members of the Standards Committee.
- 1.2 The report seeks the views of Member Management Committee as to whether Members of the Standards Committee should sit as Members of the Assessment, Review or Hearings Sub-Committees unless and until they have completed the training relevant to the Sub-Committee in question.

2.0 Background Information

- 2.1 The Local Government Act 2000 requires that the Council appoints a Standards Committee, sets out the general and specific functions to be carried out by the Standards Committee and empowers the authority to arrange for the Standards Committee to exercise such other functions the authority considers appropriate.
- 2.2 The report to member Management Committee of 13th October 2009 detailed the number and membership of the Sub-Committees appointed by the Standards Committee to fulfil these functions, with particular reference to the functions of the Standards Committee in relation to the assessment, review, consideration and hearing of complaints against Members under the members' Code of Conduct. .
- 2.3 At its meeting of 30th June 2009, the Corporate Governance and Audit Committee considered the annual report of the Standards Committee. As a result of that discussion, particularly with reference to the local assessment function of the Standards Committee, the Corporate Governance and Audit Committee resolved:-
 - 8 (b) That General Purposes Committee, having consulted with the Standards Committee and Member Management Committee, be recommended to make Local Assessment training compulsory for members of the Standards Committee.
- 2.4 The Terms of Reference for Member Management Committee, as set out in Part 3 of the Council's Constitution provide at point 4 that the Committee is authorised to discharge the following function:-
 - 4. to consider matters in relation to the Training and Development of Elected Members

3.0 Main Issues

The Training Plan

- 3.1 Members will recall that the Standards Committee has a training plan for its members which is updated on an annual basis. This plan seeks to meet the training and development needs of the Standards Committee Members, both when they are new to the Committee and throughout their time as members of the Committee.
- 3.2 The training plan identifies a number of separate learning targets which are relevant to the needs of the Committee's members as they undertake the various functions of the Standards Committee. These targets split into the two key areas of knowledge and skills.

- 3.3 The training plan attached at Appendix 1 to this schedule has been revised following the comments of Member Management Committee at its meeting of 13th October 2009. Particularly Members will note that:-
- 3.3.1 The elements within the plan which are recommended to be compulsory have been brought together and to the front of the plan;
- 3.3.2 The section of training which seeks to ensure that members of the Standards Committee have a full understanding of the role of and pressures on Elected Members has been expanded and brought into the compulsory section of the plan; and
- 3.3.3 A further requirement has been added with the intention that members of the Standards Committee should gain a similar understanding of the role of Town and Parish Council Members who may also be subject of complaints brought before the Standards Committee.
- 3.4 Members will note that, of the compulsory elements of the training plan, three elements are subject to a recommendation that they should be completed prior to undertaking the relevant activity.

Training Record

- 3.5 A record is kept of the training undertaken by each member of the Standards Committee.
- 3.6 Members are advised that most of the Members of Standards Committee have completed the sessions which are recommended to be completed prior to undertaking the relevant activity.
- 3.6.1 All of the Independent Members have completed training on chairing meetings,
- 3.6.2 All but one Member of the Standards Committee has completed the local assessment training, and
- 3.6.3 Although currently ten Members of the Standards Committee have yet to complete hearings training, a session is planned for the morning of Friday 4th December. All but four Members of Standards Committee are hoping to attend this session. Of those four, one has received the training in the past and one is a reserve Independent Member (who is therefore not eligible for appointment to the sub-committees in any event). This will leave only two Elected Members of the Committee who have not received any hearings training. Consideration is being given to repeating the training session in January in an effort to find a date suitable to the diaries of those four Standards Committee Members.

Changes to the Constitution

- 3.7 If Members are of the view that training should be compulsory for Standards Committee Members, it is proposed that amendment should be made to paragraph 9.3.7 of Article 9 of the Constitution¹ to state as follows:

Members of the Sub-Committees of the Standards Committee must complete all compulsory training in accordance with the Standards Committee Training Programme.

¹ This would require a further report to the General Purposes Committee.

- 3.8 This wording, taken together with the wording contained within the training plan itself, will place a requirement on all the members of the Committee to complete the relevant training prior to undertaking the functions of the Standards Committee (or its sub-committees).
- 3.9 The Monitoring Officer will ensure that any gaps in an Elected Member's training are brought to the attention of the Member concerned and where necessary that Member's Leader and Whip. Further, for Parish Members and Independent Members of the Standards Committee, the Monitoring Officer will bring any training gaps to the attention of the relevant Executive Member².

4.0 Implications For Council Policy And Governance

- 4.1 The training of Members of the Standards Committee will promote consistency of decision making through the assessment and review, consideration and hearing processes. This will in turn improve public confidence in the complaints process and reassure Members that complaints in relation to them will be dealt with fairly.

5.0 Legal And Resource Implications

- 5.1 There are no legal implications to this report.
- 5.2 The requirements for the provision of the recommended training can be met from within existing resources.

6.0 Conclusions

- 6.1 The Sub-Committees of the Standards Committee are responsible for a number of general functions in relation to ethical governance within the Council. It is also responsible for more specific functions relating to the assessment, review, consideration and hearing of complaints made against Members under the Members' Code of Conduct.
- 6.2 A number of learning targets have been identified for members of the Standards Committee. It is recommended that members of the Standards Committee should complete certain elements marked 'compulsory' on the training plan, attached as appendix 1 to this document, prior to taking up positions on the sub-committees of the Standards Committee.
- 6.3 Completion of this 'compulsory' element of training would enable and promote consistency of decision making through the assessment and review, consideration and hearing processes, and minimise the risk of successful challenge to the Standards Committee through the relevant appeals process.
- 6.4 Any proposals to amend Article 9 will require consideration by GPC and a recommendation from that Committee to Full Council.

7.0 Recommendations

- 7.1 Members are requested to
- 7.1.1 Endorse the proposal that specified elements of the Standards Committee Training Plan be compulsory; and

² Currently the Executive Member for Central and Corporate
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7.1.2 Recommend the proposed amendment to Article 9 of the Constitution to the General Purposes Committee for consideration and recommendation to Full Council.

Background Documents

- Minutes of Corporate Governance and Audit Committee, 30th June 2009
- Report to Member Management Committee, 13th October 2009
- Minutes of Member Management Committee, 13th October 2009
- Local Government Act 2000
- Standards Committee (England) Regulations 2008
- Article 9 of the Constitution

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Standards Committee Training Plan

LEARNING TARGET	ACTION	TIME	RESPONSIBILITY	COMPULSORY/ VOLUNTARY
COMPULSORY TRAINING				
To ensure all members have an understanding of the Code of Conduct and various protocols governing member and officer relations	Briefing session on Ethical Framework and Members' Code Of Conduct.	On appointment to Committee	Provided by Corporate Governance Team	Compulsory
To ensure all members understand the committee's relationship with external bodies/agencies	Briefing session on overall relationship with outside bodies	On appointment to committee	Provided by Assistant Chief Executive (Corporate Governance)	Compulsory
To ensure all members of the committee are aware of the role and function of the Monitoring Officer	Briefing session on role of monitoring officer	On induction / appointment to committee	Provided by Assistant Chief Executive (Corporate Governance)	Compulsory
	Attendance at committee meetings by Monitoring Officer or deputy Monitoring Officer	Every committee meeting	Provided by Assistant Chief Executive (Corporate Governance)	
To ensure all members of the Committee are aware of current issues for the Committee and the context of the Committee's work	Briefing session on the Committee's current work and current standards issues	On appointment to the Committee	Provided by Assistant Chief Executive (Corporate Governance)	Compulsory

LEARNING TARGET	ACTION	TIME	RESPONSIBILITY	COMPULSORY/ VOLUNTARY
COMPULSORY TRAINING				
To ensure all external members of the Committee have the necessary awareness of Council business, the political context, and the role of a City Councillor	Briefing session on Council business and political context	On appointment to the Committee	Provided by Assistant Chief Executive (Corporate Governance) in conjunction with an existing Elected Member of the Standards Committee.	Compulsory
	Training on Council structures and decision making (briefing session).	On appointment to the Committee	Provided by Corporate Governance Team	Compulsory
	<p>Attendance at sample meetings of Full Council, Executive Board, Plans Panel or Licensing and Regulatory Panel (to include attendance at relevant site visits), Scrutiny Board and other Committees to observe.</p> <p>Members may not feel it necessary to attend the whole of the meeting but may find it helpful to discuss with the relevant officers the role of the Committee prior to attending.</p>	On appointment to the Committee	Facilitated by Corporate Governance Team	Compulsory
	Shadowing of Members of Leeds City Council, to include discussion of case work and attendance at Councillor Ward Surgeries to observe – agreement must be obtained from Member to be observed.	On appointment to the Committee	Arranged directly between Members	Compulsory

LEARNING TARGET	ACTION	TIME	RESPONSIBILITY	COMPULSORY/ VOLUNTARY
COMPULSORY TRAINING				
<p>To ensure all external members of the Committee have the necessary awareness of the role of a Parish or Town Councillor</p>	<p>Attendance at sample meetings of Parish and Town Councils and their Committees.</p> <p>Members may not feel it necessary to attend the whole of the meeting.</p>	<p>On appointment to the Committee</p>	<p>Facilitated by Corporate Governance Team</p>	<p>Compulsory</p>
<p>To ensure all independent members of the Committee have the necessary skills to chair meetings of the Committee</p> <p>It is recommended that this element should be undertaken prior to chairing either the Standards Committee or any of its Sub-Committees.</p>	<p>Training session on chairing meetings</p>	<p>All new members on appointment to the Committee</p>	<p>Provided through Member Development</p>	<p>Compulsory</p>

LEARNING TARGET	ACTION	TIME	RESPONSIBILITY	COMPULSORY/ VOLUNTARY
COMPULSORY TRAINING				
<p>To ensure all members of the Committee have the necessary skills to assess or review local complaints</p> <p>It is recommended that this element be completed prior to attendance at Assessment Sub-Committee or Review Sub-Committee</p>	<p>Training day to include mock local assessment exercise with example cases</p>	<p>All new members on appointment to the Committee</p> <p>For existing Members annually or earlier if necessary (to be run alongside update training on the Members' Code of Conduct)</p>	<p>Provided by Corporate Governance Team</p>	<p>Compulsory</p>
<p>To ensure all members of the Committee have the necessary skills to consider final investigation reports</p>	<p>Training day with an external facilitator (to include consideration of example cases)</p>	<p>All new members on appointment to the Committee</p> <p>For existing members annually or earlier if necessary (to be run alongside the hearings training)</p>	<p>Provided by Corporate Governance Team – in conjunction with external facilitator where possible</p>	<p>Compulsory</p>

LEARNING TARGET	ACTION	TIME	RESPONSIBILITY	COMPULSORY/ VOLUNTARY
COMPULSORY TRAINING				
<p>To ensure all members have the necessary skills to conduct a local hearing</p> <p>It is recommended that this element be completed prior to attendance at Hearings Sub-Committee</p>	<p>Briefing session on Standards Committee Procedure Rules</p>		<p>Provided by Assistant Chief Executive (Corporate Governance)</p>	<p>Compulsory</p>
	<p>Training day (including mock hearing exercise)</p>	<p>Annually or earlier if necessary – to be run alongside consideration training</p>	<p>Provided by Corporate Governance Team – in conjunction with external facilitator where possible</p>	<p>Compulsory</p>

LEARNING TARGET	ACTION	TIME	RESPONSIBILITY	COMPULSORY/ VOLUNTARY
VOLUNTARY TRAINING AND RECOMMENDED READING				
To ensure all members have an understanding of the Code of Conduct and various protocols governing member and officer relations	Standards Board for England DVD “The Code Uncovered”	All new members on election or appointment to the Committee	Held by Corporate Governance Team	Voluntary
	E-learning Modules “Cracking the Code”	All new members on election or appointment to the Committee	Provided by Corporate Governance Team	Voluntary
	The Local Codes and Protocols: A guide for Leeds City Council Members	On election or appointment to Committee	Provided by Corporate Governance Team	Recommended reading
To ensure all members understand the committee’s relationship with external bodies/agencies	Distributing newsletters released by the Standards Board for England	Within a week of release date	Provided by Corporate Governance Team	Recommended reading
	Attendance at conferences organised by external bodies	When they arise	Provided through Corporate Governance team in conjunction with Member Development	Voluntary
To ensure all members of the Committee have the necessary skills to assess or review local complaints	Consideration of six monthly complaints report	Every six months	Provided by Corporate Governance Team	Recommended Reading

LEARNING TARGET	ACTION	TIME	RESPONSIBILITY	COMPULSORY/ VOLUNTARY
VOLUNTARY TRAINING AND RECOMMENDED READING				
To ensure all members have the necessary skills to conduct a local hearing	Manual of guidance	All new members on appointment to the Committee provided with a copy for use during training / hearings.	Provided by Corporate Governance Team	Recommended reading
	Standards Board for England DVD 'Going Local: Investigations and Hearings'	All new members on appointment to the Committee	Held by the Corporate Governance Team	Voluntary
	Regular reports on Adjudication Panel for England cases and decisions	Every committee meeting	Provided by Corporate Governance Team	Recommended reading

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Report of the Chief Officer (ICT)

Member Management Committee

Date: 16th December 2009

Subject: Report to provide an update on ICT Matters

<p>Electoral Wards Affected:</p> <div style="border: 1px solid black; display: inline-block; width: 20px; height: 10px; vertical-align: middle;"></div> Ward Members consulted (referred to in report)

1.0 Purpose Of This Report

1.1 The purpose of this report is to provide a position statement on the ICT projects and services which will impact on elected members.

2.0 Background Information

2.1 There are a number of major ICT initiatives which will affect ICT service provision to elected members including the move to Microsoft, the development of a dedicated Case Management solution, the impact of a new service provider on the members PDA service and the implications of the Council's Information Security policy for the way that some members currently work.

3.0 Main Issues

ICE – Implementing the Collaboration Environment

3.1 Members will be aware that one of the issues of moving to Microsoft Outlook, Exchange and Sharepoint under the Collaboration project is that the new technology cannot support mail files that are larger than 2 Gigabytes. A mail archiving tool is being developed to allow members' historic mail to be stored in an alternative location but still be accessible through Microsoft Outlook just as if it was in the mail file. This solution provides the appearance that all mail is still in the mail file i.e. emails are searchable and can be replied to or forwarded.

3.2 Members may recall that at the October meeting Member Management Committee was asked to assist in communicating appropriate messages about the migration

across their groups. The messages included ensuring that members cooperated to ensure that the migration was as smooth as possible. Activities which required cooperation included completing the appropriate level of training and undertaking tasks requested including making their laptops and PCs upgraded in advance of the migration.

- 3.3 Whilst the majority of members have assisted in these processes, there are still a number of laptops and PCs which have not been upgraded. In order to gain access to Microsoft Outlook the upgrade of the equipment must take place. Failure to do so will at best, significantly increase the duration of the migration project and, at worst, could result in an email system being unavailable to those members. A list of those members' devices still to be upgraded is provided regularly to members of the ICT Reference Group.
- 3.4 Members will be aware that they have been contacted with a range of options around training to assist them in the move to Microsoft Outlook. A link to computer-based training has been provided to all and a number of Members have undertaken either classroom-based or alternative one-to-one training.
- 3.5 Several officers within Group Support have been trained to "Super User" level to support members and guidance is available on the Council's intranet via documents such as Frequently Asked Questions to assist both during the migration period and afterwards.
- 3.6 A number of members have undertaken significant housekeeping to reduce the size of their mail files in advance of the migration. Their efforts are appreciated as the smaller the mail file, the more quickly we are able to complete the migration process.
- 3.7 When a rollout schedule has been agreed, members will be contacted individually to make the arrangements necessary to migrate across to Microsoft Outlook and Exchange. In order for the migration to take place, members are required to undertake certain tasks including with respect to encrypted mails and delegated access rights. There is a defined migration process which members will be guided through.

Members Case Management system development

- 3.8 The Members Case Management solution has undergone further development and acceptance testing to ensure the functionality required is in place and working correctly.
- 3.9 A pilot of the Case Management is being undertaken by members of the ICT Reference Group and their associated Group Support Officers during December. Any issues identified during the pilot will then be fixed with the system being made available to all Members during January 2010.
- 3.10 A User Guide has been produced for use by Members and Group Support Officers. Training for the Group Support Officers involved in the pilot took place on 27th November 2009.
- 3.11 One to one training will be available for all Members upon request and will be provided by staff from the Project team. Computer Based Training will also be available for those who prefer this approach.

- 3.12 At the meeting on 13th November the Members ICT Reference Group agreed that live operational running will take place for 3 months prior to a formal review and identification of any issues and further developments required.
- 3.13 The system will continue to be available in the live environment whilst all enhancements or requests for change will be investigated, costed and discussed with the ICT Reference Group. Where there remains sufficient budget to complete all requirements, these will be undertaken. In the scenario where there is insufficient budget to address all requirements, these will either be prioritised by the ICT Reference Group or a business case will be produced to secure any additional budget required.

PDA (Personal Digital Assistant) Update

- 3.14 Members will be aware that the mobile phone service provider is Damovo with the network provider being O2.
- 3.15 Members who use Council-provided PDA devices are currently still on the Orange network but will transferred to the O2 network simultaneously with, or shortly after, the move to Microsoft under the ICE Project.
- 3.16 For those Members who currently have a TyTNII device, this will need to be “unlocked” and configured to operate on the O2 network. For those who currently use an M3100 device, this will need to be replaced. Members will be contacted individually to make the necessary arrangements
- 3.17 Members who currently use a M3100 device will have their device upgraded to the HTC Touch 3G.
- 3.18 This is also an opportunity for Members to review whether or not they require a PDA device.

Information Security

- 3.19 Significant work has been undertaken ensure that the Council has the appropriate measures in place to protect the Council’s information using best practice standards wherever possible. The policy has been developed in line with legislative and regulatory frameworks, and also is designed to support the Council plan.
- 3.20 An extract of the Council’s Information Security policy is provided below
- The Council recognises that information and information systems are valuable assets, which play a major role in supporting the organisation’s strategic objectives. Information security is important for ensuring the safe and secure transaction of information for Council business and the success of carrying out policy and administrative activities.
 - Information security is an integral part of information sharing, which is becoming increasingly important to achieving Council aims and objectives. The management of personal information has important implications for individuals and is subject to legal obligations under the Data Protection Act 1998. The consequences of information security failures can be costly, potentially embarrassing and time-consuming.

- The purpose of the Information Security policy is to provide a framework to govern rules and procedures that determine the Council's commitment to ensuring that its information assets are protected and secure.
- The Information Security Policy applies to information in all its forms, including,
 - Paper
 - Electronic Documents
 - E-Mails
 - Voicemail
 - Web 2.0 records such as wikis, blogs and discussion threads
 - Visual images such as photographs
 - Scanned images
 - Microform, including microfiches and microfilm
 - Audio and video tapes, dvds and cassettes
 - Published web content (Intranet, Internet, Extranet)
 - Databases
- This policy will also apply to any documents created in any other format that may be introduced or used in the future.
- The policy covers information transmitted by post, by person, by electronic means and by oral communication, including telephone.
- The policy applies throughout the lifecycle of the information from creation, through storage and utilisation to its ultimate disposal.
- Appropriate protection is required for all forms of information to ensure business continuity and to avoid breaches of the law and statutory, regulatory or contractual obligations.
- The policy applies to all officers and Council Members and to other users associated with the Council. With regard to electronic information systems, it applies to use of Council owned facilities and privately/externally owned systems when connected to the Council network directly or indirectly.

3.21 The emphasis of much of the work we are doing in moving to new technologies, such as the migration to Microsoft is in order to provide more effective means of working collaboratively both across the organisation and with trusted partners. Paradoxically, this means that some users including some Councillors will need to change their working practices.

3.22 An example of this is that previously a small number of Councillors have had their emails automatically forwarded from their LCC account to a private account. Under the new security rules this is not permitted as it involves transferring emails to an uncontrolled "insecure" environment. In some cases the reason for why members have been forwarding mail has been because the service provided by the Council offering has not been good enough or means Councillors having multiple devices – one for Council business, one for their own businesses or place of work and sometimes even another personal set.

3.23 A further example is that personally-owned devices (PCs, laptops, PDAs) should not be used to store or process Council information. Whilst using such equipment can appear attractive in terms of convenience, it introduces risks to our information systems which we cannot manage adequately. Copies of data are no longer in our

control and there is an increased risk of infections by malware (viruses, worms, Trojans etc).

- 3.24 Practices such those described above contravene security best practice guidelines and whilst they will not be permitted, Corporate ICT Services will work with those affected in order to seek out alternative ways of working to minimise disruption.

Email System Administration

- 3.25 Members have previously sought clarity around the role of the System Administrator with respect to the Council's email system. Access to the appropriate servers and mail files is necessary for administration and support purposes. Examples of functions which the System Administrator performs at the request of the account holder include allowing delegated access rights to another individual and investigating unsolicited and inappropriate emails. All of these activities are formally recorded and the function is limited to certain key individuals, each of which has a unique, authenticated account and any actions are recorded in the form of an audit trail.

4.0 Implications For Council Policy And Governance

- 4.1 There are no implications for Council policy or governance.

5.0 Legal And Resource Implications

- 5.1 There are no legal or resource implications

6.0 Conclusions

- 6.1 Officers recognise the benefits of providing technical solutions to assist members in carrying out their roles. The projects included in this report are designed to provide members with enhanced technical support whilst adopting established best practice around risk and representing value for money to the Council.

7.0 Recommendations

- 7.1 Members are asked to note the content of this report.

Background Papers

Report to Member Management Committee in October 2009

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Report of the Chief Democratic Services Officer

Member Management Committee

Date: 16th December 2009

Subject: Appointments to Outside Bodies Procedure Rules – Proposed Amendment

<p>Electoral Wards Affected:</p> <div style="display: flex; align-items: center; margin-top: 10px;"> <input style="width: 30px; height: 20px; margin-right: 10px;" type="checkbox"/> <p>Ward Members consulted (referred to in report)</p> </div>	<p>Specific Implications For:</p> <table style="width: 100%; margin-top: 10px;"> <tr> <td style="padding: 5px;">Equality and Diversity</td> <td style="text-align: right; padding: 5px;"><input style="width: 40px; height: 20px;" type="checkbox"/></td> </tr> <tr> <td style="padding: 5px;">Community Cohesion</td> <td style="text-align: right; padding: 5px;"><input style="width: 40px; height: 20px;" type="checkbox"/></td> </tr> <tr> <td style="padding: 5px;">Narrowing the Gap</td> <td style="text-align: right; padding: 5px;"><input style="width: 40px; height: 20px;" type="checkbox"/></td> </tr> </table>	Equality and Diversity	<input style="width: 40px; height: 20px;" type="checkbox"/>	Community Cohesion	<input style="width: 40px; height: 20px;" type="checkbox"/>	Narrowing the Gap	<input style="width: 40px; height: 20px;" type="checkbox"/>
Equality and Diversity	<input style="width: 40px; height: 20px;" type="checkbox"/>						
Community Cohesion	<input style="width: 40px; height: 20px;" type="checkbox"/>						
Narrowing the Gap	<input style="width: 40px; height: 20px;" type="checkbox"/>						

Executive Summary

- 1 At its last meeting Member Management Committee requested that a report be brought to the next meeting in respect of the current rules whereby all members of this Committee are required to agree certain proposed appointments to outside bodies prior to the Assistant Chief Executive(Corporate Governance) using her delegated authority.

- 2 This report seeks to offer an alternative approach to this potentially restrictive requirement and inform Members that any proposals to amend the Appointments to Outside Bodies Procedure Rule would require consideration at the General Purposes Committee who would make recommendations to Council.

1.0 PURPOSE OF REPORT

- 1.1 This report seeks to offer an alternative approach to the current rules whereby all members of this Committee are required to agree certain proposed appointments to outside bodies prior to the Assistant Chief Executive(Corporate Governance) using her delegated authority.

- 1.2 The report proposes that the Appointments to Outside Bodies Procedure Rules be amended in order that it would be a requirement that all group whips agree an appointment prior to the use of the delegated authority..

2.0 BACKGROUND INFORMATION

- 2.1 The Appointment to Outside Bodies Procedure Rules currently provide the Assistant Chief Executive(Corporate Governance) with delegated authority to make an appointment to an outside body in certain circumstances subject to those decisions being reported to the next meeting of the Member Management Committee.

- 2.2 The circumstances in which the Assistant Chief Executive(Corporate Governance) can use the delegated authority are as follows;
- (i) where an appointment has been agreed by the Member Management Committee as a Whips nominee and the appropriate group whip subsequently submits a nomination;
 - (ii) where a group Whip wishes to replace a Member previously approved by the Member Management Committee with another Member of the same group; and/or
 - (iii) where an organisation requires an appointment prior to the next meeting of the Member Management Committee, subject to this appointment being agreed by all members of the Member Management Committee.

3.0 MAIN ISSUES

- 3.1 With regard to (i) and (ii) above this delegated authority is regularly used between meetings of this Committee and subsequently reported to Members, officers are not aware of any issues with the use of these elements of the Procedure Rules and do not propose that any amendments should be made at this time.
- 3.2 Appendix 1 to this report is an amended version of the Appointment to Outside Bodies Procedure Rules with a proposed amendment to 4.6 (iii) that would facilitate a lesser number of members having to agree an appointment to an outside body.

4.0 IMPLICATIONS FOR COUNCIL POLICY AND GOVERNANCE

- 4.1 An amendment to the Appointment to Outside Body Procedure Rules would require a constitutional amendment and any recommendations of this Committee would need to be considered by the General Purposes Committee who will make a recommendation to Council.

5.0 RECOMMENDATION

- 5.1 Members are asked to recommend to the General Purposes Committee that Council amend the Appointments to Outside Body Procedure Rules 4.6(iii) as detailed in Appendix 1.

BACKGROUND PAPERS

Appointment to Outside Bodies Procedure Rules

APPOINTMENTS TO OUTSIDE BODIES PROCEDURE RULES

1.0 Scope

- 1.1 These Procedure Rules relate to those external organisations and partnerships (referred to as *Outside Bodies*) which have requested the Council to appoint an Elected Member (or suitable nominee¹) to them
- 1.2 For the avoidance of doubt, these Procedure Rules do not apply to appointments to Joint Committees/authorities which are reserved to Council. These are listed separately in Part Three (Section 1) of the Constitution - Responsibility for Local Choice Functions.
- 1.3 Additionally it is recognised that, often at a local level, individual Elected Members may be personally approached to attend meetings of a variety of organisations in their personal capacity rather than in their capacity as a Councillor. Such instances are not covered within the scope of these Procedure Rules

2.0 Determination of Outside Bodies to which an Appointment should be Made

- 2.1 The Chief Democratic Services Officer will maintain a list of all Outside Bodies to which the Council appoints an Elected Member.
- 2.2 Each year the Member Management Committee will review the list of notified Outside Bodies and will determine whether the Council should make/continue to make an appointment to those bodies.
- 2.3 Determination will be based on one or more of the following criteria being met:
 - the proposed appointment is a statutory requirement;
 - the proposed appointment would be consistent with the Council's policy or strategic objectives; and/or
 - the proposed appointment would add value to the Council's activities.
- 2.4 Requests to make an appointment received after such an annual review will be similarly referred to the Member Management Committee for determination by reference to the same criteria.

3.0 Determination of how an Appointment should be made

- 3.1 Where an organisation is deemed to have met one or more of these criteria, the Member Management Committee will allocate it into one of the following categories.
 - **Strategic and Key Partnerships** – participation contributes to the Council's strategic functions, priorities and community leadership role.

¹ Which shall include an appointment of an individual, who is not an elected member, made upon the nomination of an elected member when such a nomination is a requirement of statute and/or the Trust Deed of a registered charity.

- **Community and Local Engagement** – not necessary to fulfil strategic or key partnership role but, nonetheless, beneficial in terms of leading, engaging and supporting the community from an area or ward perspective
- 3.2 Where an Outside Body has been categorised as **Strategic and Key Partnership**, appointment to it will be made by the Member Management Committee.
- 3.3 Where an Outside Body has been categorised as **Community and Local Engagement**, appointment to it will be made by the appropriate Area Committee.
- 3.4 Where it is not clear as to which particular Area Committee should make an appointment, the Member Management Committee will refer the request to the relevant Area Committee Chairs who will determine which is the appropriate Area Committee to make the appointment. This will be reported to the next meeting of the Area Committee.

4.0 The Appointment Procedure

Strategic and Key Partnerships

- 4.1 The Member Management Committee will first consider whether it is appropriate for an appointment to be of a specific office holder² either by reference to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Member Management Committee. Such appointments will then be offered on this basis.
- 4.2 Nominations will then be sought for the remaining places. The Member Management Committee should have regard to a Member's current interests prior to making any appointment. The Member Management Committee will have regard to the principle of securing an overall allocation of places which reflects the proportion of Members from each Political Group on the Council as a whole.
- 4.3 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
- 4.4 Elected Members³ will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Member Management Committee and agreement sought as to whether the vacancy will be filled

² For example it may be considered necessary or otherwise appropriate to appoint a specific Executive Board Member

³ Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not to be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

Appointments to Outside Bodies Procedure Rules

- 4.5 A vacancy occurring during the municipal year will normally be referred to the Member Management Committee for an appointment to be made, having regard to the principles as described above.
- 4.6 The Assistant Chief Executive (Corporate Governance) will have Delegated authority to make an appointment in the following circumstances:
- (i) where an appointment has been agreed by the Member Management Committee as a Whips nominee and the appropriate group Whip subsequently submits a nomination;
 - (ii) where a group Whip wishes to replace a Member previously approved by the Member Management Committee with another Member of the same group; and/or
 - (iii) where an organisation requires an appointment prior to the next meeting of the Member Management Committee, subject to this appointment being agreed by all Group Whips.

Deleted: Members of the Member Management Committee

That any instances of this delegation being used be reported to the next meeting of the Member Management Committee

Community and Local Partnerships

- 4.7 The Area Committee will first consider whether it is appropriate for an appointment to be of a specific office holder⁴ either by reference to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Area Committee. Such appointments will then be offered on this basis.
- 4.8 Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the area as a whole.
- 4.9 Elected Members⁵ will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Area Committee and agreement sought as to whether the vacancy will be filled.
- 4.10 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
- 4.11 A vacancy occurring during the municipal year will normally be referred to the Area Committee for an appointment to be made, having regard to the principles as described above.

⁴ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

⁵ Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not to be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

- 4.12 Area Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to the Member Management Committee.
- 4.13 The Assistant Chief Executive (Corporate Governance) will have Delegated authority to make an appointment where an organisation requires an appointment prior to the next meeting of the relevant Area Committee, subject to all Members of that Area Committee being consulted on the proposals.
- 4.14 That any instances of this delegation being used be reported to the next meeting of the relevant Area Committee

Support for Elected Member Appointees To External Organisations

Lead officer: A lead officer will be identified by the Chief Democratic Services Officer in consultation with the relevant Director for all relevant appointments in the Strategic and Key Partnerships category .

This officer will work closely with the appointed Member(s) to provide briefings and support. Further advice will also be offered by the Chief Finance Officer and/or the Chief Officer (Legal Licensing and Registration) as appropriate.

Briefings: For organisations in the Community and Local engagement category, a lead officer will not be allocated unless the Director and/or relevant Executive Member for the service area deem that this will be beneficial. However, the representative may still seek support and briefings from Council officers.

Induction: Partner/external organisations are expected to provide an induction into their affairs for newly appointed Council representatives. In the case of Strategic and Key Partnership Category appointments it is the lead officer's responsibility to ensure that an induction is arranged.

Report of the Chief Democratic Services Officer

Member Management Committee

Date: 16th December 2009

Subject: Local Authority Appointments to Outside Bodies

Electoral Wards Affected:

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 PURPOSE OF REPORT

1.1 Further to the meeting of this Committee in October 2009, and confirmation of nominations received to date, this report:

- provides an update on the current position regarding member appointments
- seeks to confirm member nominations to remaining vacancies.

2.0 BACKGROUND INFORMATION

2.1 This is the third meeting of the Member Management Committee since the Annual Meeting of Council to make Elected Member appointments to Outside Bodies. The attached schedule at Appendix 1 details the current position.

2.2 Vacancies exist on a number of outside bodies. Member Management Committee is asked to consider the vacancies detailed in Appendix 1 and make appointments to them.

3.0 MAIN ISSUES

3.1 Members are asked to specifically consider the following issues:

Investigation of Air Pollution Standing Conference

3.2 Member Management Committee previously determined that the appointment to this body should be a restricted appointment in accordance with Appointment to Outside Bodies Procedure Rule 4.1.

3.3 The appointment was reserved to the Executive Member Development & Regeneration or nominee and the Council's current representative is Councillor Barry Anderson.

- 3.4 To more accurately reflect Executive Member Portfolios approval is sought to alter the restriction to this appointment to reserve it to the Executive Member Environmental Services or nominee.

The National Society for Clean Air Divisional Council

- 3.5 Member Management Committee have previously determined that the appointment to this body should be allocated to the Conservative Group and the Councils current representative is Councillor Barry Anderson.
- 3.6 To more accurately reflect Executive Member responsibilities approval is sought to alter the allocation of this appointment to be an appointment allocated to the Liberal Democrat Group.

Yorkshire Power Stations Joint Environmental Committee

- 3.7 Member Management Committee previously determined that the appointment to this body should be a restricted appointment in accordance with Appointment to Outside Bodies Procedure Rule 4.1.
- 3.8 The appointment was reserved to the Executive Member Neighbourhoods and Housing or nominee and the Councils current representative is Councillor Barry Anderson.
- 3.9 To more accurately reflect Executive Member Portfolios approval is sought to alter the restriction to this appointment to reserve it to the Executive Member Environmental Services or nominee.

Yorkshire & Humber Construction Sector Network

- 3.10 Member Management Committee are asked to note that Councillor Bale has recently been invited by Leeds Met University to represent the Council on the Yorkshire and Humber Construction Sector Network.
- 3.11 Councillor Bale has indicated that he would be happy to undertake this role on behalf of the Council if Member Management Committee are agreeable.
- 3.12 Members are asked to consider whether they would wish to appoint to the Yorkshire and Humber Construction Sector Network and whether they would be agreeable to Councillor Bale representing the Council.

Joseph Priestley

- 3.13 Members will be aware that at the June meeting of Member Management Committee it was reported that the Chair of Joseph Priestley College Governing Body had advised officers that the Councils two representatives on the Governing Body had resigned.
- 3.14 The report also advised Committee that the previous arrangement of the Council providing nominees to serve on the Board had changed and all appointments are now the responsibility of the Governing Body, and the previous system of nominating bodies has been removed from their Instrument of Government.
- 3.15 The report went onto explain that the College feels it has close links with the communities it serves in South Leeds and they believe that all stakeholders should have a voice on the Governing Body. The College are still keen to have some representation from Leeds City Council and have indicated that they would hope to fill a vacancy they have with a local Councillor.

3.16 Members may also wish to note that the Chair of the Joseph Priestley College Governing Body has written to the Leader of Council asking for a representative.

3.17 Members are asked to consider whether they would wish to the Council to nominate a representative to serve on the College Board and if so whether it should be categorised as a Strategic and Key Partnership(nominations to be made by this Committee) or Community and Local Engagement(nominations delegated to the relevant Area Committee).

Appointments Made Since October 2009

3.18 Members are advised that since the last meeting of the Committee the following change of appointments have been confirmed by the Assistant Chief Executive(Corporate Governance) in accordance with the Appointments to Outside Bodies Procedure Rules (4.6)

<u>Outside Body</u>	<u>Member Appointed</u>	<u>Member Replaced</u>	<u>Date</u>
Leeds Initiative Climate Change Group	Cllr Monaghan	Cllr Smith	22/10/2009
Pupil Referral Unit Management Committee	Cllr Selby	Whips nominee	25/11/2009

4.0 IMPLICATIONS FOR COUNCIL POLICY AND GOVERNANCE

4.1 The member appointments referred to in 3.18 are in accordance with the Council's Constitution and as detailed in the Appointments to Outside Body Procedure Rules. Members are also advised of the need to update their entry in the Members register of interests.

4.2 In accordance with the Appointments to Outside Body Procedure Rules a Lead Officer has been identified in respect of those organisations that the Council appoints a representative to.

5.0 LEGAL AND RESOURCE IMPLICATIONS

5.1 There are no specific legal or resource implications in relation to these appointments.

6.0 RECOMMENDATION

6.1 Members are asked to consider the current position in relation to Elected Member appointments to outside bodies detailed in Appendix 1.

6.2 Members are asked to note the change of appointments since the last meeting of the Committee as detailed in 3.18 of the report.

BACKGROUND PAPERS

Appointment to Outside Bodies Procedure Rules

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OUTSIDE BODIES RESERVED TO THE MEMBER MANAGEMENT COMMITTEE

Outside Body	Restricted Appointment	Nature of Restriction	No of Places	Review Date	Date Appointed	Nominee in 2009/10	Group Allocation 2009/10	Lead Dept	Lead Officer
	Y/N								
Adoption Panel – Eimete	No	No	2	Jun-10	Jun-09	Ben Chastney	Lib Dem	Childrens Services	Val Hales
				Jun-10	Jun-09	Josephine Jarosz	Lab		Val Hales
Adoption Panel - Leodis	No	No	2	Jun-10	Jun-09	Mick Coulson	Lab	Childrens Services	Val Hales
				Jun-10	Jun-09	Lucinda Yeadon	Lab		
Adoption Panel – Skyrack	No	No	2	Jun-10	Jun-09	Valerie Kendall	Con	Childrens Services	Val Hales
				Jun-10	Jun-09	Whips nominee	Con		
Affordable Housing Strategic Partnership Board	No	No	3	Jun-10	Jun-09	Andrew Carter	Con	Environment & Neighbourhoods	Liz Cooke
				Jun-10	Jun-09	Peter Gruen	Lab		
				Jun-10	Jun-09	Richard Brett	Lib Dem		
Aire Action Leeds (formerly State of the River Management Committee)	No	No	1	Jun-10	Jun-09	Stuart Golton	Lib Dem	City Development	Tom Knowland
Aire Valley Regeneration Board	Yes	Exec Member Neighbourhoods and Housing or Nominee	1	Jun-10	Jun-09	J L Carter	Con	Environment & Neighbourhoods	
		Executive Member Development & Regeneration or nominee	1	Jun-10	Jun-09	A Carter	Con		
		Local Ward Member	1	Jun-10	Jun-09	D Hollinsworth	Lib Dem		
		Labour Group Nominees	2	Jun-10	Jun-09	G Driver	Lab		
				Jun-10	Jun-09	debra coupar	Lab		
Airport Consultative Committee	No	No	1	Jun-10	Jul-09	Stuart Golton	Lib Dem	City Development	Dave Gilson/Iain Mason
The Alliance for Regional Aid (formerly known as the Coalfield Communities Campaign Regional Executive)	No	No	1	Jun-10	Jun-09	Keith Parker	Lab	City Development	Tom Holvey
Allotments Working Party	No	No	1	Jun-10	Jun-09	Stewart Golton	Lib Dem	City Development	Richard Welbourn
ALMO - East/North East	Yes	Conservative	4	Jun-10	Jun-09	Paul Wadsworth	Con	Environment & Neighbourhoods	John Statham
		Conservative		Jun-10	Jun-09	Gerald Wilkinson	Con		
		Labour		Jun-10	Jun-09	Graham Hyde	Lab		
		Lib Democrat		Jun-10	Jun-09	David Hollingsworth	Lib Dem		
Aire Valley Homes Leeds (formerly known as South South East Homes Leeds)	Yes	Lib Democrat	4	Jun-10	Jun-09	Stewart Golton	Lib Dem	Environment & Neighbourhoods	John Statham
		MBI		Jun-10	Jun-09	Robert Finnigan	MBI		
		Labour		Jun-10	Jun-09	Peter Gruen	Labour		
		Labour		Jun-10	Jun-09	Geoff Driver	Labour		
ALMO - West/North West Homes	Yes	Conservative	4	Jun-10	Jun-09	Barry Anderson	Con	Environment & Neighbourhoods	John Statham
		Green		Jun-10	Jun-09	Ann Blackburn	Green		
		Lib Democrat		Jun-10	Jun-09	Ben Chastney	Lib Dem		
		Labour		Jun-10	Jun-09	Alison Lowe	Lab		
Alzheimers Society Management Committee	No	No	1	Jun-10	Jun-09	Brenda Lancaster	Lib Dem	Social Services	Paul Broughton
Arthur Louis Aaron Memorial Fund.	No	No	1	Jun-10	Jun-09	Ronald Feldman	Con	City Development	John Thorpe
Association Of Blind Asians	No	No	1	Jun-10	Jun-09	mohammed iqbal	Lab	Chief Executives Unit	Lelir Yeung
Association Of West Yorkshire Authorities	Yes	Leader	3	Jun-10	Jun-09	Richard Brett	Lib Dem	Chief Executives Unit	Rob Norreys
	in part	1 Place		Jun-10	Jun-09	Keith Wakefield	Lab		
				Jun-10	Jun-09	Andrew Carter	Con		
Beeston Hill and Holbeck Regeneration Partnership Board	Yes	Ward Members	2	Jun-10	Jun-09	Adam Ogilvie	Lab	Environment & Neighbourhoods	Keith Lander (Acting Area Manager)
				Jun-10	Jun-09	Angela Gabriel	Lab		
Bradford University Court	No	No	3	Jun-10	Jun-09	Vacancy	Unallocated		
				Jun-10	Jun-09	Geoff Driver	Lab		
				Jun-10	Jul-09	Colin Campbell	Lib Dem		
Brotherton Collection Advisory Committee	No	No	1	Jun-10	Jun-09	Bernard Atha	Lab	City Development	Catherine Blanshard

OUTSIDE BODIES RESERVED TO THE MEMBER MANAGEMENT COMMITTEE

Outside Body	Restricted Appointment	Nature of Restriction	No of Places	Review Date	Date Appointed	Nominee in 2009/10	Group Allocation 2009/10	Lead Dept	Lead Officer
	Y/N								
Care And Repair (Leeds)	No	No	1	Jun-10	Jun-09	Ralph Pryke	Lib Dem	Social Services	Paul Broughton
Children's Advisory Panel	Yes	Executive Member (Childrens Services) or	5	Jun-10	Jun-09	Judith Elliot	MBI	Childrens Services	Rosemary Archer
	in part	1 Place		Jun-10	Jun-09	Mick Coulson	Lab		
				Jun-10	Jun-09	Brian Selby	Lab		
				Jun-10	Jun-09	Whips nominee	Lib Dem		
				Jun-10	Jun-09	Geraid Wilkinson	Con		

OUTSIDE BODIES RESERVED TO THE MEMBER MANAGEMENT COMMITTEE

Outside Body	Restricted Appointment	Nature of Restriction	No of Places	Review Date	Date Appointed	Nominee in 2009/10	Group Allocation 2009/10	Lead Dept	Lead Officer
	Y/N								
Chinese Community Association	No	No	1	Jun-10	Jun-09	Neil Taggart	Lab	Chief Executives Unit	Lelir Yeung
Chamber of Commerce	Yes	Executive Member Development & Regeneration or	1	Jun-10	Jun-09	Andrew Carter	Con	City Development	Paul Stephens
Community Links	No	No	1	Jun-10	Jun-09	Vacancy	Con	Adult Social Care	Tim o'Shea
Council Housing Investment Review - Councillor Consultation Group	Yes	Labour Group(4), Conservative Group(2), Lib Dem Group(2), Minority Groups(1)	9	Jun-10	Jun-09	Richard Lewis	Lab	Environment & Neighbourhoods	John Statham
				Jun-10	Jun-09	Ted Hanley	Lab		
				Jun-10	Jun-09	Peter Gruen	Lab		
				Jun-10	Jun-09	Alison Lowe	Lab		
				Jun-10	Jun-09	J L Carter	Con		
				Jun-10	Jun-09	B Anderson	Con		
				Jun-10	Jun-09	J Chapman	Lib Dem		
				Jun-10	Jun-09	D Hollinsworth	Lib Dem		
				Jun-10	Jun-09	D Blackburn	Green		
Craft Centre And Design Gallery	No		3	Jun-10	Jun-09	Judith Elliott	MBI	City Development	John Roles
				Jun-10	Jun-09	Bernard Atha	Lab		
				Jun-10	Jun-09	Graham Latty	Con		
Crossroads (Leeds) Ltd	No		1	Jun-10	Jun-09	Vacancy		Adult Social Care	Tim o'Shea
Cycling Consultative Forum	No		1	Jun-10	Jun-09	Stuart Andrew	Con	City Development	Tim Parry/ Mark Robinson
David Young Academy Governing Body	no		1	Oct-12	Jun-09	Peter Gruen	Lab		
Dial Leeds	No	No	1	Jun-10	Jun-09	Vacancy	Green	Adult Social Care	Tim o'Shea
Early Years Development Partnership	No	No	3	Jun-10	Jun-09	Richard Harker	Lib Dem	Childrens Services	Sally Threfall
				Jun-10	Jun-09	Lisa Mulherin	Lab		
				Jun-10	Jun-09	Whip Nominee	Con		
Fostering Panel - East Leeds	No	No	1	Jun-10	Jun-09	Vacant	Con	Social Services	Val Hales
Fostering Panel - Rawdon	No	No	1	Jun-10	Jun-09	Mick Coulson	Labour	Social Services	Val Hales
Fostering Panel - South Leeds	No	No	1	Jun-10	Jun-09	Whips nominee	Lib Dem	Social Services	Val Hales
Friends Of Leeds City Museum	No	No	3	Jun-10	Jun-09	Barry Anderson	Con	City Development	John Roles
				Jun-10	Jun-09	Elizabeth Nash	Lab		
				Jun-10	Jun-09	Don Wilson	Lib Dem		
Green Leeds	No		4	Jun-10	Jun-09	Roger Harington	Lab	Environment & Neighbourhoods	Andrew Mason
				Jun-10	Jun-09	Sue Bentley	Lib Dem		
				Jun-10	Jun-09	David Blackburn	Green		
				Jun-10	Jun-09	Barry Anderson	Con		
Harrison & Potter Trust /Josiah Jenkinson Charity	No	No	1	Jun-10	Jun-09	Sue Bentley	Lib Dem	Legal and Democratic Services	Mark Turnbull
Homestart Leeds	No	No	1	Jun-10	Jun-09	Vacancy		Legal and Democratic	Mark Turnbull
IGEN	No	No	1	Jun-10	Jun-09	Tom Murray	Lab		
Investigation of Air Pollution Standing Conference	Yes	Executive Member Development & Regeneration or nominee	1	Jun-10	Jun-09	Barry Anderson	Con	Environment & Neighbourhoods	

OUTSIDE BODIES RESERVED TO THE MEMBER MANAGEMENT COMMITTEE

Outside Body	Restricted Appointment	Nature of Restriction	No of Places	Review Date	Date Appointed	Nominee in 2009/10	Group Allocation 2009/10	Lead Dept	Lead Officer
	Y/N								
Joint Consultative Committee (Teachers)	Yes	Exec Member Childrens Services or Nominee	5	Jun-10	Jun-09	Lisa Mulherin	Lab	Childrens Services	Keith Burton
	(in part)			Jun-10	Jun-09	Jane Dowson	Lab		
		1 place		Jun-10	Jun-09	William Hyde	Con		
				Jun-10	Jun-09	Colin Campbell	Lib Dem		
				Jun-10	Jun-09	Richard Harker	Lib Dem		
Joseph Priestley College Governing Body	No	No	2	Jun-10	Jun-09	Vacancy	Lab	Environment & Neighbourhoods	Stephen Boyle
				Jun-10	Jun-09	Vacancy	MBI		
Lady Elizabeth Hastings Educational Foundation	No	No	1	Jun-10	Jun-09	Mr Michael Fox		Childrens Services	Keith Burton
Leeds Admissions Forum	No	No	5	Jun-10	Jun-09	Peter Gruen	Lab	Childrens Services	Keith Burton
				Jun-10	Jun-09	Richard Harker	Lib Dem		
Leeds Ahead Board	Yes	Exec Member - Narrowing the Gap or nominee	1	Jun-10	Jun-09	Mark Harris	Lib Dem	Chief Executives Unit	Jane Stageman
Leeds Art Collections Fund	No	No	1	Jun-10	Jun-09	John Procter	Con	City Development	John Roles/Mark Turnbull
Leeds Childrens Holiday Camp Association	No	No	1	Jun-10	Jun-09	Chris Townsley	Lib Dem		
Leeds Citizens Advice Bureau	No	No	2	Jun-10	Jun-09	Vacant	Lib Dem		
				Jun-10	Jun-09	Alison Lowe	Lab		
Leeds Civic Arts Guild	No	No	1	Jun-10	Jun-09	Roger Harington	Lab	City Development	Andrew Macgill
Leeds College of Building	No	No	1	Jun-10	Jun-09	Geoffrey Driver	Lab		
Leeds Community Equipment Service Partnership Board	No	No	2	Jun-10	Jun-09	James Mckenna	Lab	Adult Social Care	Lynda Bowen
				Jun-10	Jun-09	Brenda Lancaster	Lib Dem		
Leeds Community Foundation	Yes	Exec Member - Narrowing the Gap or nominee	1	Jun-10	Jun-09	Mark Harris	Lib Dem	Chief Executives Unit	Jane Stageman
Leeds Faith Forum	No	No	1	Jun-10	Jun-09	mohammed iqbal	Lab	Chief Executives Unit	Leilir Yeung
LGA General Assembly	Yes	Con group	4	Jun-10	Jun-09	Barry Anderson	Con	Chief Executives Unit	Rob Norreys
				Jun-10	Jun-09	Stuart Golton	Lib Dem		
		all places		Jun-10	Jun-09	Keith Wakefield	Lab		
		Lib dem group		Jun-10	Jun-09	Robert Finnigan	MBI		
		Labour group		Jun-10	Jun-09	Andrew Carter	Con		
		MBI group		Jun-10	Jun-09				
LGA Urban Commission	Yes	Executive Member Development & Regeneration or nominee	1	Jun-10	Jun-09	Andrew Carter	Con	Chief Executives Unit	Rob Norreys

OUTSIDE BODIES RESERVED TO THE MEMBER MANAGEMENT COMMITTEE

Outside Body	Restricted Appointment	Nature of Restriction	No of Places	Review Date	Date Appointed	Nominee in 2009/10	Group Allocation 2009/10	Lead Dept	Lead Officer
	Y/N								
Leeds Grand Theatre Board And Opera House Board Of Management	Yes - all places	Chair to be the relevant Executive Board member	5	Jun-10	Jun-09	John Procter	Con	City Development	Catherine Blanshard
		Lab group		Jun-10	Jun-09	Adam Ogilvie	Lab		
		Con group		Jun-10	Jun-09	Peter Harrand	Con		
		Lib Dem group		Jun-10	Jul-09	Steve Smith	Lib Dem		
		MBI group		Jun-10	Jun-09	Bob Gettings	MBI		
Leeds Grand Theatre Enterprises Ltd	Yes all places	Members of Grand Theatre Board - Chair to be Chair of the Board	3	Jun-10	Jun-09	John Procter	Con	City Development	Catherine Blanshard
				Jun-10	Jun-09	Adam Ogilvie	lab		
				Jun-10	Jul-09	Steve Smith	Lib Dem		
Groundwork Leeds	No	No	6	Jun-10	Jun-09	Geoff Driver	Lab	Environment & Neighbourhoods	Neil Evans
				Jun-10	Jun-09	Keith Wakefield	Lab		
				Jun-10	Jun-09	Jane Dowson	Lab		
				Jun-10	Jun-09	Ann Blackburn	Green		
				Jun-10	Jun-09	Steve Smith	Lib Dem		
				Jun-10	Jun-09	Ralph Pryke	Lib Dem		
Leeds Housing Concern	Yes	Exec Member Neighbourhoods and Housing or Nominee	1	Jun-10	Jun-09	Exec Member or nominee	Con	Environment & Neighbourhoods	Neil Evans
Leeds in Bloom/Leeds Floral Initiative	No	No	1	Jun-10	Jun-09	Frank Robinson	Con	City Development	Richard Gill
Leeds Initiative Assembly	Yes	Party Leaders or nominee	3	Jun-10	Jun-09	Keith Wakefield	Lab	Leeds Initiative	Martin Dean
		3 places		Jun-10	Jun-09	Richard Brett	Lib Dem		
				Jun-10	Jun-09	Andrew Carter	Con		
Leeds Initiative - Executive	Yes	Party Leaders or nominee	3	Jun-10	Jun-09	Richard Brett	Lib Dem	Leeds Initiative	Martin Dean
				Jun-10	Jun-09	Andrew Carter	Con		
				Jun-10	Jun-09	Keith Wakefield	Lab		
Leeds Initiative going up a league Board	Yes	Party Leaders or nominee	3	Jun-10	Jun-09	Andrew Carter	Con	Leeds Initiative	Martin Dean
				Jun-10	Jun-09	Richard Brett	Lib Dem		
				Jun-10	Jun-09	Judith Blake	Lab		
Leeds Initiative Narrowing the Gap Board	Yes	Party Leaders or nominee	3	Jun-10	Jun-09	Andrew Carter	Con	Leeds Initiative	Martin Dean
				Jun-10	Jun-09	Richard Brett	Lib Dem		
				Jun-10	Jun-09	Keith Wakefield	Lab		
Leeds Initiative - Children Leeds Partnership	No		4	Jun-10	Jun-09	Stewart Golton	Lib Dem	Childrens Services	Rosemary Archer
				Jun-10	Jun-09	Richard Harker	Lib Dem		
				Jun-10	Jun-09	Ruth Feldman	Con		
				Jun-10	Jun-09	Lisa Mulherin	Lab		
Leeds Initiative - Skills and Economy Partnership	No		3	Jun-10	Jun-09	Barry Anderson	Con	City Development	Paul Stephens
				Jun-10	Jun-09	Stewart Golton	Lib Dem		
				Jun-10	Sep-09	Geoff Driver	Lab		
Leeds Initiative - Culture Partnership	No		3	Jun-10	Jun-09	John Procter	Con	City Development	Catherine Blanshard
				Jun-10	Jun-09	Alan Taylor	Lib Dem		
				Jun-10	Jun-09	Adam Ogilvie	Lab		
Leeds Initiative - Healthy Leeds Partnership	No		3	Jun-10	Jun-09	Peter Harrand	Con	Adult Social Care	Sandie Keene
				Jun-10	Jun-09	Mark Dobson	Lab		
				Jun-10	Jun-09	Whips nominee	Lib Dem		
Leeds Initiative - Safer Leeds Partnership	No		3	Jun-10	Jun-09	J L Carter	Con	Environment & Neighbourhoods	Jim Willson
				Jun-10	Jun-09	M Rafique	Lab		
				Jun-10	Jun-09	Whips nominee	Lib Dem		

OUTSIDE BODIES RESERVED TO THE MEMBER MANAGEMENT COMMITTEE

Outside Body	Restricted Appointment	Nature of Restriction	No of Places	Review Date	Date Appointed	Nominee in 2009/10	Group Allocation 2009/10	Lead Dept	Lead Officer
	Y/N								
Leeds Initiative Transport Partnership	No		4	Jun-10	Jun-09	Andrew Carter	Con	City Development	Dave Gilson
				Jun-10	Jun-09	Judith Blake	Lab		
				Jun-10	Jun-09	David Blackburn	Green		
				Jun-10	Jun-09	Ryk Downes	Lib Dem		
Leeds Initiative - Climate Change	No		3	Jun-10	Oct-09	James Monaghan	Lib Dem	City Development	George Munson
				Jun-10	Jun-09	Barry Anderson	Con		
				Jun-10	Jun-09	Roger Harington	Lab		
Leeds Architecture and Design Initiative	None		5	Jun-10	Jun-09	Andrew Carter	Con	City Development	Peter Vaughan
				Jun-10	Jun-09	Stuart Andrew	Con		
				Jun-10	Jun-09	Clive Fox	Con		
				Jun-10	Jun-09	Colin Campbell	Lib Dem		
				Jun-10	Jun-09	Peter Gruen	Lab		
Leeds Jewish Care Services	No	No	1	Jun-10	Jun-09	Ronald Feldman	Con	Chief Executives Unit	Lelir Yeung
Leeds Learning Disabilities Partnership Board	Yes	Executive Member (Adult Health & Social Care) or nominee	5	Jun-10	Jun-09	Peter Harrand	Con	Social Services	Sandie Keene
	in part	1 Place		Jun-10	Jun-09	James McKenna	Lab		
				Jun-10	Jun-09	Brian Selby	Lab		
				Jun-10	Jun-09	Vacancy	Unallocated		
				Jun-10	Jun-09	Vacancy	Unallocated		
Leeds Local Access Forum	No	No	2	Jun-10	Jun-09	Clive Fox	Con	City Development	Joanne Clough
				Jun-10	Jun-09	John Illingworth	Lab		
Leeds Mind	No	No	1	Jun-10	Jun-09	Andy Parnham	Green	Social Services	Sandie Keene
Leeds Partnership NHS Foundation Trust	Yes	Executive Member (Adult Health & Social Care) or nominee	1	Jun-10	Sep-09	Peter Harrand	Con	Social Services	Sandie Keene
Leeds Parish Church Exhibition Foundation	No	No	1	Jun-10	Jun-09	Marian Monks	Non Cllr	Legal and Democratic Services	Mark Turnbull
Leeds Philharmonic Society	No	No	1	Jun-10	Jun-09	Richard Harker	Lib Dem	City Development	Matthew Sims
Leeds International Pianoforte Competition Committee	No	No	2	Jun-10	Jun-09	Martin Hamilton	Lib Dem	City Development	Matthew Sims
				Jun-10	Jun-09	Elizabeth Nash	Lab		
Leeds Racial Equality Council	Yes (in part)	Exec Member Central and Corporate	2	Jun-10	Jul-09	Richard Brett	Lib Dem	Chief Executives Unit	Lelir Yeung
		1 place		Jun-10	Jun-09	Mohammed Iqbal	Lab		
Leeds Schools Foundation	Yes	Exec Member Learning or Nominee	1	Jun-10	Jun-09	Richard Harker	Lib Dem	Childrens Services	
Leeds Schools Sports Association	No	No	2	Jun-10	Jun-09	Vacant		City Development	Martin Farrington
				Jun-10	Jun-09	Roger Harington	Lab		
Leeds Sports Federation	No	No	6	Jun-10	Jun-09	Denise Atkinson	Lab	City Development	Mark Allman
				Jun-10	Jun-09	Roger Harington	Lab		
				Jun-10	Jun-09	Patrick Davey	Lab		
				Jun-10	Jul-09	Martin Hamilton	Lib Dem		
				Jun-10	Jun-09	Vacancy	Con		
				Jun-10	Jun-09	Gerald Wilkinson	Con		
Leeds University Court	No	No	2	Jun-10	Jun-09	Penny Ewens	Lib Dem		Keith Burton
				Jun-10	Jun-09	Bill Hyde	Con		
Leeds Women's Aid	No	No	1	Jun-10	Jun-09	Andrea McKenna	Lab	Chief Executives Unit	Lelir Yeung
Local Construction And Training Agency	Yes	Exec Member Neighbourhoods and Housing or Nominee	1	Jun-10	Jun-09	J L Carter or Nominee	Con	Environment & Neighbourhoods	Lelir Yeung
Lord Mayor Of Leeds Appeal Fund	No	No	3	Jun-10	Jun-09	Peter Gruen	Lab	Legal and Democratic Services	Mark Turnbull
				Jun-10	Jun-09	John Procter	Con		
				Jun-10	Jun-09	Sue Bentley	Lib Dem		
National Association of Councillors	No		3	Jun-10	Jun-09	Suzi Armitage	Lab	Democratic Services	Ian Cornick
				Jun-10	Jun-09	Whips nominee	Con		
				Jun-10	Jul-09	Jamie Matthews	Lib Dem		
National Coal Mining Museum For England Liaison Committee	No	No	1	Jun-10	Jun-09	Keith Parker	Lab	City Development	John Roles

OUTSIDE BODIES RESERVED TO THE MEMBER MANAGEMENT COMMITTEE

Outside Body	Restricted Appointment	Nature of Restriction	No of Places	Review Date	Date Appointed	Nominee in 2009/10	Group Allocation 2009/10	Lead Dept	Lead Officer
	Y/N								
Nell Bank Centre Trust	No	No	1	Jun-10	Jun-09	Mick Coulson	Lab		
National Parking Adjudication Service Committee	Yes	Executive Member whose portfolio includes Parking services or nominee	1	Jun-10	Jul-09	James Monaghan	Lib Dem	Environment & Neighbourhoods	Helen Freeman
National Society For Clean Air Divisional Council	No	No	1	Jun-10	Jun-09	Barry Anderson	Con	Environment & Neighbourhoods	
Normandy Veterans Association	No	No	1	Jun-10	Jun-09	Brenda Lancaster	Lib Dem		
North Regional Association For Sensory Support	No	No	1	Jun-10	Jun-09	Peter Harrand	Con	Adult Social Care	Lynda Bowen
Northern College - Board Of Governors	No	No	1	Jun-10	Jun-09	James McKenna	Lab		
Northern College - Policy And Finance Committee	No	No	1	Jun-10	Jun-09	James McKenna	Lab		
Nuclear Free Zones English Forum	No	No	1	Jun-10	Jun-09	Ralph Pryke	Lib Dem	Resources	Tim Pouncy
Parent Partnership Advisory Board	Yes	1 opposition member and 1 administration member	2	Jun-10	Jun-09	Brian Selby	Lab	Education Leeds	Til Wright
				Jun-10	Jun-09	Whips nominee			
People First	No	No	1	Jun-10	Jun-09	Eileen Taylor	Lab	Adult Social Care	Paul Broughton
Public Rights of Way Forum	No	No	1	Jun-10	Jun-09	Clive Fox	Con	City Development	Joanne Clough
Pupil Referral Unit Management Committee	Yes	1 opposition member and 1 administration	2	Jun-10	Jun-09	Penny Ewens	Lib Dem	Education Leeds	Wendy Winterburn
				Jun-10	Nov-09	Brian Selby	Lab		
Re'new/Renewal	Yes	Exec Member (Neighbourhoods and Housing) or nominee	1	Jun-10	Jun-09	Matthew Lobley	Con	Environment & Neighbourhoods	Neil Evans
Reserve Forces And Cadets Association For Yorkshire & Humberside	No	No	1	Jun-10	Jun-09	Bill Hyde	Con		
Robert Saiter Charity	No	No	3	Jun-10	Jun-09	Richard Lewis	Lab	Legal and Democratic Services	Mark Turnbull
				Jun-10	Jun-09	Whip Nominee	Con		
				Jun-10	Jun-09	Whip Nominee	Con		
Roseville Enterprises Board Of Management	Yes	Executive Member (Adult Health & Social Care) or nominee	5	Jun-10	Jun-09	Clive Fox	Con	Adult Social Care	Lynda Bowen
	in part			Jun-10	Jun-09	Don Wilson	Lib Dem		
				Jun-10	Jun-09	David Blackburn	Green		
				Jun-10	Jun-09	James McKenna	Labour		
				Jun-10	Jun-09	Robert Finnigan	MBI		
SIGOMA	Yes	Leader of Council	1	Jun-10	Jun-09	Richard Brett	Lib Dem	Resources	Alan Gay

OUTSIDE BODIES RESERVED TO THE MEMBER MANAGEMENT COMMITTEE

Outside Body	Restricted Appointment	Nature of Restriction	No of Places	Review Date	Date Appointed	Nominee in 2009/10	Group Allocation 2009/10	Lead Dept	Lead Officer
	Y/N								
Simeon Gaunt Memorial Music Festival Charity	No	No	3	Jun-10	Jun-09	Andrew Carter	Con	Legal and Democratic Services	Mark Turnbull
				Jun-10	Jun-09	Josephine Jarosz	Lab		
				Jun-10	Jun-09	Mr Cornforth	Con		
South Leeds Academy Governing Body	Yes	1)Administration representative	2	Jun-10	Aug-09	Stewart Golton	Lib Dem	Education Leeds	Richard Smith
		2) Local Ward Member		Jun-10	Aug-09	Angela Gabriel	Lab		
South Leeds Team Ministry	No	No	1	Jun-10	Jun-09	Unallocated		Adult Social Care	Susan Gamlen
Standing Advisory Council on Religious Education	No	No	4	Jun-10	Jun-09	Brian Selby	Lab	Education Leeds	Liz Guild
				Jun-10	Jun-09	Geoff Driver	Lab		
				Jun-10	Jun-09	Peter Harrand	Con		
				Jun-10	Jun-09	Richard Harker	Lib Dem		
Swarthmore Educational Centre	No	No	2	Jun-10	Jun-09	Penny Ewens	Lib Dem		
				Jun-10	Jun-09	Vacancy	Unallocated		
The Charities Of Thomas Wade And Others	No	No	3	Jun-10	Jun-09	Bill Hyde	Con	Legal and Democratic Services	Mark Turnbull
				Jun-10	Jun-09	Alan Taylor	Lib Dem		
				Jun-10	Jun-09	Ann Blackburn	Green		
Touchstone	No	No	1	Jun-10	Jun-09	Vacancy	Unallocated	Adult Social Care	Sinead
Voluntary Action Leeds	No	No	3	Jun-10	Jun-09	Jane Dowson	Lab	Environment & Neighbourhoods	Neil Evans
				Jun-10	Jun-09	Whip nominee	Con		
				Jun-10	Jun-09	Whips nominee	Lib Dem		
West Leeds Academy Governing Body	Yes	1)Administration representative	2	Jun-10	Jun-09	W Hyde	Con	Education Leeds	Richard Smith
		2) Bramley and Stanningley Ward Member		Jun-10	Jun-09	Ted Hanley	Lab		
West Yorkshire Culture	Yes	Proposed to be Executive Member (Leisure) or nominee	1	Jun-10	Jun-09	Proposed to be Executive Member (Leisure)	Con	City Development	Catherine Blanshard
West Yorkshire Market Renewal Board	No	No	1	Jun-10	Jun-09	Vacancy	Unallocated		
West Yorkshire Playhouse Theatre Board	Yes	Exec Member Leisure or Nominee	4	Jun-10	Jun-09	Martin Hamilton	Lib Dem	City Development	Andrew Macgill
		1 place		Jun-10	Jun-09	Valerie Kendall	Con		
				Jun-10	Jun-09	Steve Smith	Lib Dem		
				Jun-10	Jun-09	Terry Grayshon	MBI		
West Yorkshire Rural Partnership	No	No	1	Jun-10	Jun-09	Mick Coulson	Lab	City Development	Jo Rowlands
West Yorkshire Valuation Tribunal (Appointments Panel)	No	No	1	Jun-10	Jun-09	Mick Coulson	Lab	Resources	Steve Carey

OUTSIDE BODIES RESERVED TO THE MEMBER MANAGEMENT COMMITTEE

Outside Body	Restricted Appointment	Nature of Restriction	No of Places	Review Date	Date Appointed	Nominee in 2009/10	Group Allocation 2009/10	Lead Dept	Lead Officer
	Y/N								
William Merritt Disabled Living Centre and Mobility Service	No	No	1	Jun-10	Jun-09	Vacancy	Unallocated	Adult Social Care	Lynda Bowen
Wypta Education Liaison Group	No	No	1	Jun-10	Jun-09	Sue Bentley	Lib Dem	WYPTA	WYITA
Wypta Highways And Planning Liaison Group	No	No	1	Jun-10	Jun-09	David Blackburn	Green	WYPTA	WYITA
Wypta Local Transport Plan Steering Group	Yes	Executive Member Development & Regeneration or nominee	1	Jun-10	Jun-09	Stuart Andrew	Con	WYPTA	WYITA
Wypta Social Services Liaison Group	No	No	1	Jun-10	Jun-09	Andrea Harrison	Labour	WYPTA	WYITA
Wypta Taxi Liaison Group	No	No	1	Jun-10	Jun-09	David Blackburn	Green	WYPTA	WYITA
Wypta Passenger Transport Consultative Committee	No	No	4	Jun-10	Jun-09	James McKenna	Lab	WYPTA	WYITA
				Jun-10	Jun-09	James Lewis	Lab		
				Jun-10	Jun-09	Whips nominee	Lib Dem		
				Jun-10	Jun-09	C Fox	con		
Yorkshire And Humberside Association Of Education Authorities	Yes in part	Exec Member Learning or Nominee	2	Jun-10	Jun-09	Bill Hyde	Con	Childrens Services	Keith Burton
		1 place		Jun-10	Jun-09	Richard Harker	Lib Dem		
Yorkshire and Humberside Asylum Seekers Reference Group	No	No	1	Jun-10	Jun-09	Vacancy	Unallocated	Environment & Neighbourhoods	Neil Evans
Yorkshire and Humberside Regional Broadband Joint Committee	No	No	1	Jun-10	Jun-09	Vacancy	Unallocated	E Leeds/IT	Jackie Green/Doug Sutherland
Yorkshire And Humber Employers Committee (formerly Regional Council)	Yes	Exec Member Central and Corporate or nominee	3	Jun-10	Jun-09	Stewart Golton	Lib Dem	Resources	Lorraine Hallam
	in part	1 place		Jun-10	Jun-09	Alison Lowe	Lab		
				Jun-10	Jun-09	Whips nominee	Con		
Yorkshire Indoor Cricket School	No	No	3	Jun-10	Jun-09	Keith Parker	Lab	City Development	Mark Allman
				Jun-10	Jun-09	G wilkinson	Con		
				Jun-10	Jun-09	Chris Townsley	Lib Dem		
Yorkshire Power Stations Joint Environmental Committee	Yes	Exec Member Neighbourhoods and Housing or Nominee	1	Jun-10	Jun-09	Barry Anderson	Con	Environment & Neighbourhoods	
Yorkshire Regional Flood Defence Committee	Yes	Executive Member Development & Regeneration or nominee	1+ 1 sub	Jun-10	Jun-09	Ralph Pryke	Lib Dem	City Development	Gary Bartlett
			sub	Jun-10	Jun-09	M Lyons	Lab		
Yorkshire Tourist Board	Yes	Exec Member Leisure or Nominee	1	Jun-10	Jul-09	Jamie Matthews	Lib Dem	City Development	Phil Cole
Local Government Yorkshire and Humber(Leader of Council)	Yes	Leader of Council	1	Jun-10	Jun-09	Andrew Carter	Con	Chief Executives Unit	Rob Norreys

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